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VILLAGE OF CORRALES

Planning & Zoning Department

FINAL PLAT APPLICATION

APPLICANT INFORMATION

Applicant Name: _____ Telephone: _____

Mailing Address: _____

Name of Subdivision: _____ Zone District: _____

Descriptive Information: _____
Lot #'s/Tract #'s _____ MRGCD Map # _____

Acreage of site: _____ Present # of Lots: _____ Proposed # of Lots: _____

Land Owner(s): _____

Mailing Address: _____

Telephone: _____

Relationship of Applicant to Land Owner(s): _____

Name/Address of Land Planner: _____

Name/Address of Engineer: _____

Name/Address of Surveyor: _____

Preliminary Plat Approval: _____

Signature of Applicant: _____ Date: _____

GENERAL INFORMATION

FEES: five hundred dollars (\$500) plus one hundred dollars (\$100) per lot, due at time of application submittal. Certified mailing and public notice will be handled by the department and invoiced to the applicant. Re-submittals are \$500/each..

DEADLINE FOR SUBMISSION: Thirteen (13) copies of all documentation, forty-five (45) prior to scheduled P&Z hearing.

REQUIREMENTS: per attached checklist.

OFFICE USE ONLY

Date Received: _____ Received by: _____ File No.: SUB- _____

Amount Paid: \$ _____ Cash Check No.: _____ Receipt No.: _____

Credit Card: _____ Credit Card No. _____

Completed Application Acceptance Date: _____ Date of Hearing: _____

Developer invoiced for legal notice: _____ Paid: \$ _____

Approved: _____
Date

Approved with conditions: _____

Denied: _____
Date

Findings of Fact and Conclusions of Law:

Amended final plat required to demonstrate compliance with orders of the commission: _____

Amended final plat submitted, reviewed, and approved for signatures: _____
Date

Final Plat recorded at Sandoval County: _____
Date

Requirements for Final Plat Application

Final plat application may be made upon proof of compliance with the terms of the commission's preliminary plat approval, all village standards, the Corrales Land Use Ordinances, and any subdivision improvement agreements and private agreements which the subdivider may have entered into for the purposes for receiving preliminary plat approval.

- _____ 1. Completed Application Form
- _____ 2. Proof subdivider has complied with all preliminary plat requirements.
- _____ 3. Plat of the proposed subdivision prepared by a surveyor licensed and registered in the state. Must be drawn in black ink to a scale of not more than 100 ft. to the inch from an accurate survey.
- _____ 4. One or more sheets of dimensions not exceeding 24 inches by 36 inches. If more than two sheets, an index sheet of the same dimensions must be attached showing the entire subdivision on one sheet and the component areas on the remaining sheet.
- _____ 5. Utility company and telephone company approval.
- _____ 6. Geohydrologic report regarding groundwater supply prepared by a registered professional engineer and approved by the office of the stated engineer.
- _____ 7. Boundary lines with accurate distances and courses.
- _____ 8. Correct legal description, which shall refer to permanent monuments, number of each lot in progression, and dimensions of the same.
- _____ 9. Lines of all proposed streets and alleys with their widths and names.
- _____ 10. Accurate outline of any portions of the property intended to be dedicated for public use or for the use of the owners of the lots fronting or adjacent to the land, together with dimensions of same.
- _____ 11. Line of departure of one street from another
- _____ 12. Names and widths of adjoining streets and alleys abutting the subdivision drawn in dashed lines.
- _____ 13. All lots designated by numbers or letters, and streets, avenues and other grounds designated by names, letters or numbers.
- _____ 14. Location of all easements provided for public use, services or utilities.
- _____ 15. All dimensions, linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements and other areas for public or private use.
- _____ 16. Radii, arcs or chords, points of tangency and central angles for all curvilinear streets and radii for rounded corners.
- _____ 17. Location of all survey monuments and their descriptions.
- _____ 18. Name of the subdivision and scale of the plat, north point, name of the owner or owners, name of subdividers and date.
- _____ 19. Certificate of registered land surveyor attesting to the accuracy of the survey and the correct location of all monuments shown.
- _____ 20. Certificate of licensed engineer attesting to the adequacy of, and in compliance with, engineering provisions and requirements.
- _____ 21. Acknowledgement: Every plat shall contain a statement that the land being surveyed, and the streets, alleys, easements, drainageways and other public ways appearing on the plat are with the free consent and in accordance with the desire of the undersigned owner and proprietor of the land and are dedicated to the public use and shall be acknowledged by all fee simple owners and any contract sellers and purchasers.

- _____ 22. Certification: Certification by title or abstract company, or a duly authorized attorney, that there are no delinquent taxes, suits, actions at law, easements, restrictive covenants or rights-of-way affecting the property except those stated on the plat.
- _____ 23. Affidavit: The plat shall also contain an affidavit by a registered land surveyor or registered engineer that the proposed subdivision does lay within the planning and platting jurisdiction of the village.
- _____ 24. Separately signed approval blocks with the names of each utility company involved, typed under the signature, along with the date of each signature.
- _____ 25. Approval signature block:

This final plat of subdivision is approved, but such approval does not constitute acceptance for maintenance purposes of any streets, alleys or other dedicated lands.

Planning and Zoning Commission

Dated

Chairman

Dated

Secretary

Dated

Mayor, Village of Corrales

Dated

Village Clerk