



4324 CORRALES ROAD  
 CORRALES, NEW MEXICO 87048  
 PHONE (505) 897-0502  
 FAX (505) 897-7217  
 EMAIL: info@corrales-nm.org  
 WEBSITE: www.corrales-nm.org

## VILLAGE OF CORRALES

### Planning & Zoning Department

#### Summary Plat (Lot Line Adjustment) Review Application

##### Applicant Information

Applicant Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of Proposed Subdivision: \_\_\_\_\_ Zone District: \_\_\_\_\_

Location of Proposed Subdivision: \_\_\_\_\_

Descriptive Information: \_\_\_\_\_

Lot #'s

Tract #'s

MRGCD Map #

Acreage of site: \_\_\_\_\_ Present # of Lots: \_\_\_\_\_ Proposed # of Lots: \_\_\_\_\_

Land Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Relationship of Applicant to Land Owner(s): \_\_\_\_\_

**Fees:** Five Hundred Dollars (\$500.00). Lot line adjustment and/or lot consolidation fee includes Engineer's review and comment, if required by PZA or Commission.

**Requirements:** Per Village of Corrales Summary Plat Checklist; subdivision regulations. Public notification required; sign must be requested by applicant and posted per §18-79(b) of the Codified Ordinances.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

---

---

**Official Use Only**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ File No.: SUB-\_\_\_\_\_

Amount Paid: \_\_\_\_\_  Cash  Check No.: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Credit Card: \_\_\_\_\_ Credit Card No. \_\_\_\_\_

Completed Application Acceptance Date: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_

Developer invoiced for legal notice: \_\_\_\_\_ Paid: \$ \_\_\_\_\_

Approved: \_\_\_\_\_

Approved w/ conditions: \_\_\_\_\_

---

---

Denied: \_\_\_\_\_

Findings of Fact and Conclusions of Law:

---

---

Amended plat required: \_\_\_\_\_

Findings of Fact and Conclusions of Law:

---

---

## Summary Plat Application Checklist

---

---

Summary Plats shall be in substantial conformity with the Subdivision Regulations of the Village of Corrales as evidenced by the applicable provisions of the following:

- 1.\_\_\_\_\_ Boundary lines with accurate distance and courses
- 2.\_\_\_\_\_ Correct legal description which shall refer to permanent monuments, number of each lot in progression and dimensions of same
- 3.\_\_\_\_\_ Lines of all proposed streets and alleys with their width and name
- 4.\_\_\_\_\_ Accurate outline of any portions of the property intended to be dedicated for public use or for the use of the owners of the lots fronting or adjacent to the land, together with dimensions of same
- 5.\_\_\_\_\_ Line of departure of one street from another
- 6.\_\_\_\_\_ Names and widths of adjoining streets and alleys abutting the subdivision drawn in dashed-lined areas to be reserved for public use
- 7.\_\_\_\_\_ All lots designated by numbers or letters and streets, avenues and other grounds designated by names, letters or numbers
- 8.\_\_\_\_\_ Building setback lines shown by narrow dashed lines, if required
- 9.\_\_\_\_\_ Location of all easements provided for public use, services or utilities
- 10.\_\_\_\_\_ All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements and other areas for public or private use
- 11.\_\_\_\_\_ Radii, arcs or chords, points of tangency and central angles for all curvi-linear streets and radii for rounded corners
- 12.\_\_\_\_\_ Location of all survey monuments and their descriptions
- 13.\_\_\_\_\_ Names of the subdivision and the scale of plat, north point, the name of the owner or owners, name of subdividers and date
- 14.\_\_\_\_\_ Certificate of registered land surveyor, attesting to the adequacy of the survey and the correct location of all monuments shown
- 15.\_\_\_\_\_ Certificate of licensed engineer attesting to the adequacy of, and in compliance with, engineering provisions and requirements
- 16.\_\_\_\_\_ Acknowledgement – Every plat shall contain a statement the land being surveyed and the streets, alleys, easements, drain ways and other public ways appearing on the plat are with the free consent and in accordance with the desire of the undersigned owner and proprietor of the land and are dedicated to the public use and shall be acknowledged by all fee simple owners and any contract sellers and purchasers and other record holders of an interest in the land
- 17.\_\_\_\_\_ Certification – A certification by a title or abstract company, or a duly authorized attorney that there are no delinquent taxes, suits, actions at law, easements, restrictive covenants or right-of-ways affecting the property except those stated on the plat.
- 18.\_\_\_\_\_ Affidavit – The plat shall also contain an affidavit by a registered land surveyor or registered engineer that the proposed subdivision does lay within the planning and platting jurisdiction of the Village.
- 19.\_\_\_\_\_ Separately signed approval blocks with the name of each utility company involved, typed under the signature along with the date of each signature. If within the irrigation district, signature of MRGCD is also required.