

LIBRARY**ARTICLE I. IN GENERAL**

Sections 22-1 to 22-25. Reserved.

ARTICLE II. LIBRARY BOARD

Section 22-26. Short title.

Section 22-27. Creation.

Section 22-28. Membership.

Section 22-29. Officers.

Section 22-30. Duties and functions.

Section 22-31. Rules.

Section 22-32. Meetings.

Section 22-33. Appeals.

Cross reference: Administration, Ch. 2; State law reference: Municipal authority to establish libraries, NMSA 1978, § 3-18-14.

ARTICLE I. IN GENERAL

Sections 22-1 to 22-25. Reserved.

ARTICLE II. LIBRARY BOARD

Cross reference: Boards, commissions and committees, § 2-126 et seq.

Section 22-26. Short title.

This article may be known and cited as the “Village of Corrales Library Board Ordinance.”
History: Ord. No. 283, § 1, adopted 8-22-95.

Section 22-27. Creation.

There is hereby created the library board of the Village of Corrales which shall act in an advisory capacity only and shall be responsible to the Mayor and Governing Body.
History: Ord. No. 283, § 2, adopted 8-22-95.

Section 22-28. Membership.

(a) The board shall consist of seven members of which a minimum of two shall be library volunteer workers. The board members are appointed by the Mayor with the advise and consent of the Governing Body.

(b) The members shall serve staggered terms of two years each. The terms of three members and the terms of four members shall overlap by one year. Vacancies shall be filed as cited in subsection (a), above for the unexpired term.

(c) The members of the board shall serve without compensation
History: Ord. No. 283, § 3, adopted 8-22-95.

Section 22-29. Officers.

The board shall elect a chair, vice-chair and secretary from its membership. Each shall serve for one year.
History: Ord. No. 283, §4, adopted 8-22-95.

Section 22-30. Duties and functions.

The library board shall advise the Governing Body on the operation of the Corrales Library and shall have the responsibility and obligation to:

- (1) Recommend to the Governing Body policies for the administration of the Corrales Library or use by

the public, the application of such policy to be supervised by the librarian.

- (2) Promote the use of the library by all residents of the area.
- (3) Oversee the operations and activities of the library in order to advise and make recommendations to the Governing Body.
- (4) Recommend policies, subject to the approval of the Governing Body, to guarantee that the library is properly maintained, that the building is properly used and that the schedule of days and hours of operation is adequate for the public benefit.
- (5) To recommend policies and procedures for the disposition of gifts, donations or bequests to the library. However, gifts, donations or bequests may be accepted by the Librarian without the express approval of the library board.
- (6) Work with and advise the librarian in the budget making process.
- (7) Recommend to the Governing Body policy and procedures for the administration of the library fund held by the village.
- (8) Submit a report concerning the operation of the library to the Governing Body on a regular basis.
- (9) Notify the Mayor of any vacancy on the board and make recommendations to fill the vacancy.
- (10) Work with the Village Administration in interviewing and recommending the appointment of a librarian to the Mayor.
- (11) Provide advice and guidance to the librarian in the management of the library and its subordinate employees.
- (12) Recommend to the Governing Body any action to maintain or administer the Corrales Library.
- (13) Research revenue sources for the library including but not limited to, grants, endowments, and other gifts. Funding requests may be submitted by the Librarian without the approval of the library board.
- (14) Establish and review long-range priorities for the Corrales Library.

History: Ord. No. 283, § 5, adopted 8-22-95.

Section 22-31. Rules.

The board may adopt, and from time to time amend, rules and procedures for its operation

History: Ord. No. 283, § 6, adopted 8-22-95.

Section 22-32. Meetings.

(a) Regular meetings shall be held monthly. Special meeting shall be called by the chairperson or any two members giving a three-day public notice.

(b) A majority of the members shall constitute a quorum at any meeting.

(c) Board members who miss three consecutive meetings notice to the chairperson will be considered to have resigned.

Section 22-33. Appeals.

Any person aggrieved by the action of the library board may appeal the board's action to the Governing Body by a written request to the Governing Body, submitted within 20 days of the library board meeting at which the action was taken. Said appeal shall specifically set forth the action of the library board that is being appealed and the nature of the grievance.

History: Ord. No. 283, § 8, adopted 8-22-95.

INTENTIONALLY LEFT BLANK