



VILLAGE OF CORRALES
GOVERNING BODY
SPECIAL MEETING

October 04, 2011
6:30 p.m.

COUNCIL/MUNICIPAL COURT CHAMBERS

Governing Body Present:

Philip Gasteyer, Mayor
Gerard Gagliano, Councilor
Ennio Garcia-Miera, Councilor

Mick Harper, Councilor
Sayre Gerhart, Councilor

Pat Clauser, Councilor
John Alsobrook, Councilor

Village Staff present:

John Avila, Village Administrator
Juan Reyes, Village Clerk

John Appel, Village Attorney
Ray Vigil, Police Chief

Call to Order and Pledge of Allegiance

Mayor Gasteyer called the meeting to order at 6:30 pm.

The Mayor stated only three items on the agenda, there were no changes.

Motion: Move to approve the Agenda **Action:** Approve, **Moved by** Councilor Gerhart, **Seconded by** Councilor Gagliano.

Vote: Motion carried by unanimous vote (**summary:** Yes = 6).

Yes: Councilor Alsobrook, Councilor Clauser, Councilor Gagliano, Councilor Garcia-Miera, Councilor Harper, Councilor Gerhart.

1. Administrator's Report

Village Administrator reported on a public safety incident which occurred on Friday night, September 30th:

- A large tree branch fell on private property in the 7000 block of Corrales Road
- Resident was not struck but was removed by Corrales Fire Department
- Another branch fell damaging high voltage PNM lines and a gas meter
- Road was closed and power was interrupted.

(Administrator's Report Attached)

2. Discussion and consideration of a Joint Powers Agreement between the City of Rio Rancho and the Village of Corrales to provide for an Eastern Leg to the Intersection of N.M.S.R. 528 and Northern Boulevard, and for other access improvements.

Mayor Gasteyer stated that this agreement is the same JPA passed by the Rio Rancho Council on September 28, 2011.

No discussion.

Motion: Move to approve the Joint Powers Agreement between Rio Rancho and the Village of Corrales **Action:** Approve, **Moved by** Councilor Clauser, **Seconded by** Councilor Garcia-Miera.

Vote: Motion carried by unanimous roll-call vote (**summary:** Yes = 6).

Yes: Councilor Alsobrook, Councilor Clauser, Councilor Gagliano, Councilor Garcia-Miera, Councilor Harper, Councilor Gerhart.

3. Discussion and instruction to the Mayor on how to proceed regarding redistricting, including the recommendation from Research and Polling to adjust Districts 4 and 6 to gain population, and District 1 to lose population in order to comply with the equal population standard of redistricting.

Mayor Gasteyer stated that given the small population change in Corrales since we first districted in 2008 he thought the task for adjusting the boundaries could be completed by the staff without having to go to outside resources. The Village did commission Research and Polling to calculate the deviation between the districts. The report shows the following in relation to "ideal" population per district of 1,387:

- District 1 has 142 more people
- District 2 is ok
- District 3 is 90 over
- District 4 is short almost 10%
- District 5 is short 33 people
- District 6 is short 5.3%

Village Attorney John Appel stated the Village has a couple of options; there is no statutory mandate that the redistricting be completed before the next election in March 2012. The Village could defer the redistricting till after the election.

Mr. Appel also stated that redistricting would need to be done if someone generates a petition signed by at least the greatest number of people (in a district) who voted for a council position in the last election. He also stated that the Village cannot redistrict during the election process. If redistricting cannot be completed before the election resolution is passed in December the process would have to be completed after the election.

Village Clerk stated he does not have the programs to open files that MRCOG has provided to the Village. MRCOG is modifying the files to help the Village so more time is needed to look at the files. If the Village would contract Research and Polling it would cost a maximum of \$15,000 depending on the number of options the Village would want to have. The more options the more it would cost.

Mayor Gasteyer asked Cheryl Haaker from the Fair Representation Committee, League of Women Voters of New Mexico to comment.

Ms. Haaker stated that there are a number of web applications but is not sure if the applications can handle this level of detail. The LOWV has not done redistricting plans before but with the data the Village has of demographics and with public input it is possible for the league to help.

Councilor Gagliano stated he would be willing to help with the conversion of files.

Village Administrator recommended not doing it in a hasty fashion before the election.

Councilor Garcia-Miera stated that he could provide help by contacting someone that would be able to help with a "work-around" regarding the software needed to view the files.

Councilor Alsobrook agreed with the Village Administrator not to rush the process, maybe by the next council meeting we will know if MRCOG can provide additional help.

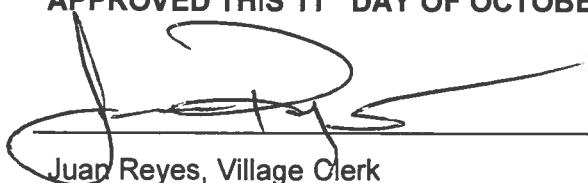
Mayor Gasteyer stated that we should place this subject on the October 11 Council meeting.

Councilor Gagliano moved to adjourn, Seconded by Councilor Clauser.

Vote: Motion carried by unanimous roll call vote.

BEING NO FURTHER BUSINESS TO COME BEFORE THE GOVERNING BODY, THE MEETING ADJOURNED AT 7:25 PM.

APPROVED THIS 11th DAY OF OCTOBER, 2011.



Juan Reyes, Village Clerk

Administrator's Report

Tuesday, October 4, 2011

Announcement:

A tree located on private property in the 7000 block of Corrales Road dropped a large three foot diameter branch through the residence nearly hitting the resident in bed. The resident was not struck by the branch but did not move from bed until rescued. The tree was in relatively good condition, but structurally weak. And one branch failure was followed by another that dropped the three phase PNM power lines along Corrales Road and damaged the Gas meter. *Attached*

Although some residents were able to regain service through rerouted power, it took crews about 12 hours to make all the repairs needed. During that time some issues that delayed service were PNM crews changing shifts to avoid overtime. The PNM contracted traffic control being unavailable to protect linemen and equipment. And lack of staffing for the Village to cover the PNM short fall for extended hours after the emergency.

Items:

Recent evaluation of some trees in Corrales has discovered advanced tree damage due to recent drought conditions and risk of tree failure has risen. The 100% risk mitigation involves removal of trees on public property and right of way. The cost for removal is from \$500-\$1000 depending on tree size. One tree on the Old Church property has had further evaluation of risk and options for reducing risk and giving the tree time, that are near the cost of removal. This tree recently had two limbs fail one striking a car in the parking area. The Village will be seeking bids for an "On Call tree trimming contractor to address urgent issues related to tree failure. *Attached*

Meeting scheduled with PNM response team within the next two weeks to ensure emergency response capability and planning. Previous meeting with PNM on outages on the west side generated a workable efficient method of providing better service.

Also, we will meet with NMDOT for further development of emergency preparations in conjunction with Village of Corrales Public Safety. Hiring police officers to meet approved staffing levels is also being actively pursued. *Attached*



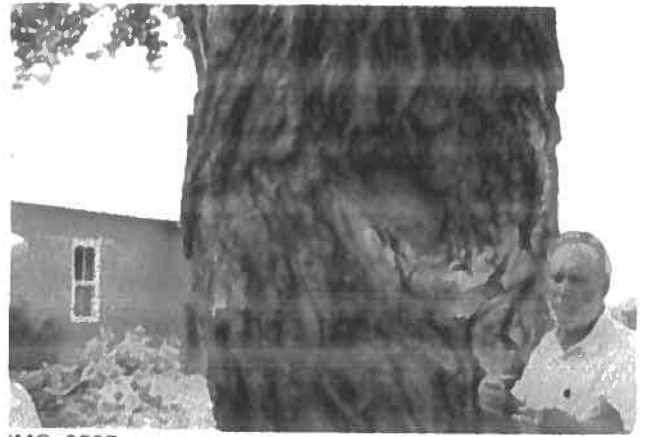




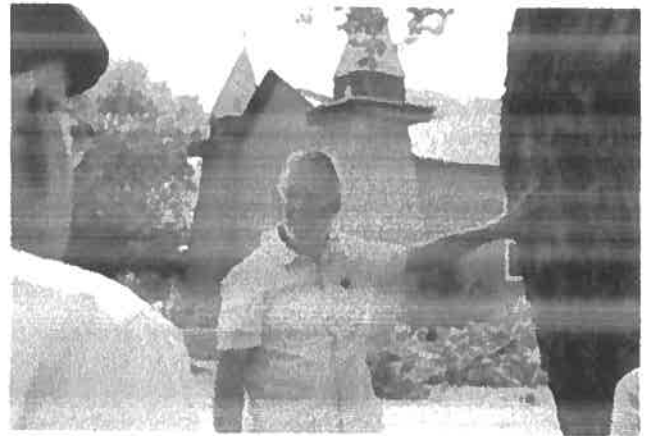
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**Bryan Suhr, ISA Board Certified Master Arborist
RM-0111 BUM, CTSP**

Corrales Historical Society, Corrales Landmark Tree Committee, Corrales Village Administration; September 27th 2011 Old San Isidro Church, inspection of two trees.

The large river cottonwood tree (*Populus Deltoides Wislizeni*), located on the North side of the church and overhanging the parking and service road, exhibits many characteristics of being a hazardous tree. The tree has a history of failure, there are visible areas of decay (hollow cavities), deadwood is present in the tree's canopy, and there is some dieback on the top of a large root growing toward the South

I am including some additional information about identifying tree hazards. A tree that is identified as hazardous should receive attention to minimize the chances of failure or limit the likelihood of damage occurring when/if failure occurs. This can be removing/excluding a target(s), pruning, cabling, or removal.

In consideration of the tree's status as a "Landmark" tree, if the decision is made to keep this tree, at a minimum there should be no parking in the area under the tree's canopy. Mulching this area with four inches of wood chips will benefit the tree, helping to enhance and protect the tree's root zone. Although there may be sources of water to this tree from septic system drainfields, applying surface water to mulched areas would benefit this tree.

There is one large low codominant trunk growing toward the North/Northeast that should be reduced to reduce the failure potential. Any deadwood over two inches in diameter or exceeding five foot in length should be removed. Removing live-healthy tissue except to mitigate structural concerns may be harmful to this tree's health. Any additional problems that are discovered during pruning should be noted and addressed as needed. Any arborist performing services should present a certificate of insurance for general liability, property damage and workmen's compensation. There should be an ISA Certified Arborist present during all pruning operations.

In the future this tree should have careful, routine inspections annually and after major storm events. This can limit the likelihood of more serious property damage when there is failure and by having a proactive monitoring program this might limit future liability.

The second tree, North-west of the church overhangs Old Church Rd. and should have deadwood over two inches in diameter or exceeding four foot in length removed. Any additional problems that are discovered during pruning should also be noted and addressed as needed. In the future this tree should have careful, routine inspections annually and after major storm events.

I would suggest that bid specifications be written to address the decisions made for these trees. I am including some web addresses for model specifications.

If the overall goal of the community, including the groups present on September 27, 2011, is to preserve its "Landmark" trees and protect the community from damage; then a systematic program of assessing trees on village property for risk to the public and implementing a program to mitigate those risks will be critical. I am including some sources of additional information about trees and community tree risk assessment programs.

These recommendations are based on my inspection of the tree from the ground; a more comprehensive inspection may reveal additional defects and additional/different management recommendations.



CORRALES POLICE DEPARTMENT

OCTOBER, 2011 SCHEDULE

	NAME	MON 03	TUE 04	WED 05	THU 06	FRI 07	SAT 08	SUN 09
DAYS 0700-1500	OFC. J. BRUBACH 308	RDO						RDO
	OFC. C. EDAAKIE 303			RDO	RDO			
	SRO W. HEATON 301					RDO	RDO	
SWINGS 1500-2300	OFC. R. JONES 313	RDO						RDO
	OFC. M. MCCONNELL 307 1100-1900	1500-2300	RDO	RDO				
	OFC. M.L. FUENTES 302					RDO	RDO	
GRAVES 2300-0700	OFC. E. MARTINEZ 304	RDO						RDO
	OFC. F. TOMLINSON 311 1900-0300			RDO	RDO			
	OFC. C. WICHMAN 305					RDO	RDO	
A/C 0800-1600	P. FROSTENSON ACO 31 0700-1500	RDO						RDO
	C. GARCIA ACO 30					RDO	RDO	