JoAnne Roake  
Mayor

APPROVED MINUTES

Village of Corrales  
Governing Body Regular Meeting  
September 22nd, 2020 6:30pm

This will be a Teleconference Meeting which the public is allowed to join.  
You are encouraged to join before 6:35 p.m.
Please call: 1-669-900-6833 Meeting ID: 813 5273 1954# Password: 347262#
For any questions regarding the teleconference meeting call Aaron at 505-350-1583

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. GOVERNING BODY PRESENT

Present: Mayor Jo Anne D. Roake (Not voting), Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

C. APPROVAL OF AGENDA

Motion: to approve the agenda, Action: Approve, Moved by Councilor Mel Knight, Seconded by Mayor Pro Tem David Dornburg.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

D. REPORTS:

1. Administrator Report
Administrator Curry: We held a meeting within the last week regarding phase two of the Meadowlark trail. We met with New Mexico DOT and we discussed how we would be moving forward on this project. We also want to have input from the neighborhood regarding the project. I also met with John McCandless and Sam Thompson regarding some of the questions that Councilor Murray has posed to the Village. They are going to be forming one, possibly two subcommittees to update, clarify and make Chapter 18 more consistent. I know Councilor Murray has asked about it before and there have been some things in the Corrales Comment about this issue, but we are working on answering those questions. Also, the Construction Industries Division has been working in the Village with Laurie Stout to address our concerns. We have found some contractors working without a permit and CID has red tagged those construction sites. Our new Certified Building Official, Joe Benney has also been assisting them with those issues and we are going to meet with CID on Thursday to discuss how we move forward. Also coming up on Thursday, Lynn, Aaron, Councilor Lucero and I will be meeting with the Tree Preservation Commission to discuss the tree plan they presented. I can stand for any questions.

Councilor Murray: I know that I have a difference in opinion than Laurie’s that was put into the comment. With CID being in the Village, are they working within our ordinances or are they strictly working from the state’s code?

Administrator Curry: Both. They are coordinating with me to ensure that we do not have any complaints about their work so far. Aside from some people having to back up their building process a bit, I have not received any complaints about their work. They are trying to be as collaborative as possible.

Councilor Murray: Did you have any discussion about our questions with the Village Attorney? Especially about certificates of occupancy and prior opinions from the former Village Attorney.

Randy Auto: We had a brief discussion earlier about these issues and I think it is worth consideration and discussion. What I think is appropriate is to get some feedback from P&Z’s experience and take a legal look at it. We should put it on a future agenda for discussion. As you know this was not noticed on tonight’s agenda, so I do not think we should get too deep into it tonight. I will say that we are all concerned about multiple dwelling units cropping up on single dwelling lots. We need to do what we can to adequately address that. However, we need to make sure that we have everybody at the table.

Councilor Murray: Were you able to read the building construction code that we have? I think there are some definite errors in there in terms of some of the references to buildings that we do not have. It probably needs to be scrubbed over as well to make sure it is consistent.

Councilor Dornburg: Just wanted to say for the record that we did meet with DOT. Lynn, Mike, the Mayor and I were all there. We have plans in place. We are working on the last set of construction for the drainage. We found out some interesting stuff in our conversation with DOT. The original surveying and the design for the road and pathway was using federal funds. There is some concern whether or not the rest of it had to be using the same ADA and other planning constraints that are required by DOT when we starting using federal funds. We have some leeway there to figure out how we want to do it, whether it be using what is available on the south side of the road or not. We want to have a community meeting to get some input. I do know there is some concerns about the north side of the road for managing the erosion, wanting curbing and the single pathway. Obviously drainage will always be a concern. We do not want to put more water into the south side cul-de-sacs. We think we
can get a plan together in the next few months and into next year to make sure we are addressing all of
the concerns and getting the project done.

**Councillor Murray:** Would the north side then be landscape to prevent erosion? Is the intention then
also to put the equestrian and bicycle path on the same side?

**Councillor Dornburg:** I think the way it would work is that there would be one path on the south side
of the road. The north side would have to be maintained where it may be landscaped, but in such a
way as people could use that side of the road as well to go up and down. It’s just a full sand bed right
now. We don’t want it washing down the road, or even washing out underneath people’s fences. The
constructed path as I understand it would be just on the south side with curbing on both sides of the
road.

**Councillor Woldman:** Councillor Dornburg, you are not proposing matching what Rio Rancho has
done a bit further to the west by putting in rock walls and such are you?

**Councillor Dornburg:** I do not think so. That would be pretty hard to walk on. When we started the
project with the previous administration, I think the idea then was to have some sort of concrete to
hold up the hillside with pea gravel or something like that. Now the way I envision it, we have the
constructed pathway on the south side, and the north side, as long as it is walkable the way it is now,
then with a little landscaping it should be fine. The original plan had the large rocks near the curb to
keep people from driving on the curb, but should not go up the whole hill.

**Mayor Roake:** We are going to continue to work on this. I know staff have been putting in their cost
estimates and we will look at all the options. We really want to get this project done in a timely
fashion.

2. Department Reports

**Councillor Knight:** I just wanted to give a shout out to our Fire Chief and all his helpers over there. I
saw on the news about the galloping goats. I thought that was a great idea in the bosque to get them to
eat all of the weeds. How did it go?

**Fire Chief Martinez:** It went really well. We did a four day pilot project. We picked four different
areas of the bosque with four different vegetation types. It was really successful. The next phase is
working with New Mexico State Forestry to get funds allocated for the use of goats. The business we
were working with is working directly with State Forestry to hammer out logistics. We got a lot of
great feedback for this. I am very thankful to Ron, the Mayor and the Bosque Advisory Commission
for allowing us to do this.

**Councillor Murray:** I wanted to ask Parks and Recreation about the upcoming construction and
whether they had settled for a design or are they still working on that?

**Michael Chavez:** He is still working on the design. I think he is getting close to having something, but
has changed some stuff around. We are still also working with the Jones House, so we want to make
sure that everything fits together.

**Councillor Murray:** I think what I read in the report is that they were just going to do a shell and then
fill it in as needed. Is that still the plan?
Michael Chavez: I think the plan he has right now has a new gymnasium, offices, redo the restrooms and storage. We could probably send it to you.

Mayor Roake: I do not think that anything has been decided yet. I think he wants to take those plans to the Parks and Recreation Commission and get their opinion.

Councilor Burkett: I actually ran into Lynn at lunch today and that is correct. He is going to have the design team come and make a presentation to the commission so that we can make sure we are meeting expectations and change anything that we would want to change.

Councilor Murray: Are they going to come present to Council as well?

Mayor Roake: Absolutely. There is obviously the pie in the sky plan and the one that would fit our budget more. So they are going to be working on it and come back to us.

Ron Curry: I also wanted to report that we have asked for a toxic substance inspection on the Jones House. We want to make sure there are no surprises there before we start doing anything with it.

Councilor Knight: I had two questions. When reading the Parks and Recreation Commission minutes it talks about security. It sounded like the commission members were asking the police to drive by to check on it three to four times a day. What is going on with security over at the Rec Center?

Chief Mangiacapra: There are security cameras over there as well as an alarm system. The officers check it very frequently, certainly more than three to four times a day. We have been stepping up patrols and making sure that we go all the way back to the Rec Center since you cannot see all of it from Corrales Road.

Councilor Knight: I had one more question which is where do we stand on hiring a new building inspector?

Administrator Curry: We have hired Joe Benney, who is a resident of Corrales, and comes to us from Bernalillo. He has been on the job about two weeks. He has a good reputation with the CID.

3. Boards and Commissions Reports

E. COUNCILORS FORUM: This section is for information purposes only, not for discussion and debate, to inform the Governing Body of an issue/concern that would not be addressed on the agenda during the business session.

F. CORRALEÑOS FORUM: This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. There is a 3-minute time limit, unless approved by the Presiding Officer.

Tim Sawina, 65 Calle Amarilla: Thank you for the opportunity to speak tonight. This morning I sent each of you an email detailing clear ordinance violations by one of your colleagues, Councilor Mel Knight and her husband Al Knight. The complaint details why their 16 square foot advertising sign on public property is prohibited. I also detail how over two years now, the Village Administration has failed to remove the Knight's illegal sign despite my repeated requests to do so. So tonight, I am appearing in person to attach a face to my words. The Corraleños forum is a special opportunity for
members of the Village to stand up and say that something needs attention for the common good, or that something is just not right. My parents taught me not to just look away when something is wrong, but to do something about it. I have tried to practice that in my own life the best I could. Usually it is fairly easy, sometimes it is hard. It can make people uncomfortable when someone rocks the boat, even if it is for a just purpose. A few times in my professional life, I have paid a price for speaking up; for stating out loud that something is wrong, but I have never regretted it. In this case, I believe it is not right for a Village Councilor to take, for her personal benefit, that which belongs to all the people of Corrales. Most of us take great pride in our Village and its natural beauty. When that beauty is tarnished by illegal and gaudy advertising, a former mayor once described that to me as visual pollution. I think he got it right. In my complaint I have included the results of the document review done by both MRGCD and our own Village clerk. Why does it take a formal inspection of public documents to learn the truth? Why does the Village Administration repeatedly just look away when it comes to the Knights? But, at the same time continue to remove the illegal advertising signs of other private businesses in the Village? Why the double standard? Some may see this as a small matter, I and many others do not. When a Village Councilor takes a benefit for herself that is not proper or legal, then it is not a small matter. It should concern us all. I find all of this troubling. I hope the Village Council is also troubled and that you will review this matter because the Mayor refuses to do so. I hope you will not just look away. Thank you for listening.

Randy Autio: I have not been with the Village two years but I am aware of this issue and I know the staff has looked at this issue of a directional sign placed by the Knights. They have determined in the past that there is not a violation. I will undertake an analysis of that from my own perspective and it is appropriate, as you know we are undertaking a review of the sign ordinance for temporary signs. So, we will take a look at the ordinance and ensure that it is being enforced properly for everyone, not just in this case. I think like the earlier issue we were discussing in regards to mother in law quarters or accessory living quarters, this is one of those issues we should bring back for discussion when it is on an agenda and it could come up as part of our discussion of sign ordinance. I just wanted to make that clear and say that we should not go into depth now on that issue as it was just part of public comment.

G. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Village Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of minutes for September 8th, 2020 Regular Council Meeting

Motion: to approve the consent agenda, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Kevin Lucero.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Wolfman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

H. ITEMS REMOVED FROM CONSENT AGENDA:

I. NEW BUSINESS:

1. Consideration, Action and Approval of Resolution 20-029, a resolution authorizing adjustments of various funds for fiscal year 2020-2021
Motion: to approve resolution 20-029, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Stuart Murray.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

2. Consideration, Action and Approval of Resolution 20-030, a resolution for approval of the Extension of an Emergency Declaration due to COVID-19

Motion: to approve resolution 20-030, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Mel Knight.

Councilor Murray: Do you expect this to go on into December? I know this is probably long term but how long do we continue to declare an emergency declaration.

Mayor Roake: I will defer to counsel if he feels differently about this, but if we start to get some different health orders and see a real change then I think we will get out from the emergency declaration.

Randy Autio: I think the Mayor is spot on. We are bound by the Governor's orders as political subdivisions of the state. So I think we will have our fingers crossed, not that I do not like seeing you in little boxes, but I think it would be great to get back to regular business.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

J. CONFIRMATION OF APPOINTMENTS

Jason Howard – Capital Improvements Advisory Commission
Joyce Jeffries – Capital Improvements Advisory Commission
Patrick Hogan – Capital Improvements Advisory Commission
Robert Martinez – Capital Improvements Advisory Commission
Lynn Martinez – Capital Improvements Advisory Commission

Clerk Gjullin: The Capital Improvements Advisory Commission was designed to look at our capital improvement infrastructure, especially when we had things like the recycling center and even some of our early parks and recreation days were considered under capital improvements. That got extended into the far northwest sector plan and specifically the land use assumptions up there. Part of the reason we are reviving the commission to tackle the ordinance review is that we are coming up on a deadline where we have to reapprove some of the ordinances and land use assumptions so that the Village can continue to be able to charge impact fees in the far northwest sector. By ordinance that is something that has to be reviewed and approved by the Capital Improvements Advisory Commission before it can come to Council. Several people who applied tonight were previously on the Commission and have a good background on these issues.

Mayor Roake: Can I ask when we will see a report from the commission?
Clerk Gjullin: In the very short term you can expect to see the impact fee concerns address before the end of the calendar year. You will at least see the ordinance renewal in October or November. In terms of a yearly report, in my conversations with former members, you should expect something from them right around the end of the fiscal year in July. We only had a very preliminary meeting with them so far to get them up to speed, but once their meetings are running consistently, then I can have a better time frame.

Motion: to confirm the appointments, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Zachary Burkett.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

K. ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

- Discussion on enforcement of ordinances
- Comprehensive Plan
- Inspection of Public Records Policy and Procedures

L. ADJOURNMENT

A COPY OF THE AGENDA MAY BE OBTAINED ON THE WEBSITE: www.corrals-nm.org click on I'm Looking For & Agendas/Minutes

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at the Village Offices located at 4324 Corrales Road, at least five (5) days prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 997-0502, or by e-mail at agjullin@corrals-nm.org if a summary or other type of accessible format is needed.

NEXT REGULAR COUNCIL MEETING: October 13th, 2020 at 6:30pm

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and the Open Meetings Resolution 19-041.

I certify that this agenda was posted on: September 18th, 2020.

[Signature]

Aaron Gjullin, Village Clerk