JoAnne Roake
Mayor

APPROVED MINUTES
Village of Corrales
Governing Body Regular Meeting
June 16th, 2020 6:30pm

This will be a Teleconference Meeting which the public is allowed to join.
You will be allowed to join meeting until 6:35 p.m.
Please call: 1-669-900-6833 Meeting ID: 820 0462 7301#
For any questions regarding the teleconference meeting call Aaron at 505-897-0502

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. GOVERNING BODY PRESENT

Present: Mayor Jo Anne D. Roake (Not voting), Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

C. APPROVAL OF AGENDA

Motion: to approve the agenda, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Knight.

Councilor Murray: I would like to amend the agenda to add an item ten under new business to schedule a Village budget work-study for the week of July 6th – July 10th.

Motion: to amend the agenda, Action: Approve, Moved by Mayor Pro Tem Dornburg.
Seconded by Councilor Woldman.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

D. PRESENTATIONS

Bicycle & Pedestrian Commission –

Dayton Voorhees: We are here tonight to ask that the Village fund a trail connection between Sagebrush Road and the Thompson Fence Line. This would complete a loop all through Corrales with the east side of the loop being Loma Larga, the south side is up through Skyview Acres, the west would be the Thompson Fence Line and the north side would be Sagebrush with the trail connection. Both Meadowlark Lane and Coronado already have connections from the Thompson Fence Line and Loma Larga, so with this additional connection, Villagers would have several options available to them. A cost estimate done last year by Mike Chavez shows that the ball park figure to complete this trail is $74,000. In summary, the commission feels like this is the right time to do this. The Village owns the land. SSCAFCA has provided a trail from their side to the Thompson Fence line. The Parks and Rec survey shows that Villagers want trail opportunities. Benefits of the trail are significant for health, quality of life and potential economic boost for local businesses. We will stand for any questions.

Councilor Knight: When we are looking at the estimated cost, do you think that those numbers would still be appropriate today?

Michael Chavez: Yes, they should be the same. We probably just need to get competitive bids for it. There is engineering that needs to be done with it and it is a pretty big project.

Councilor Murray: Do we need to add this to our next year’s budget?

Mayor Roake: I think it depends of whether we can figure out another source of money. This may fall under our recreation GO Bond. We will make sure when we have our budget discussion that we talk with the appropriate departments and see where it might fit in.

E. REPORTS:

1. Administrator Report

Administrator Curry: To start my report I will turn it over to Chief Mangiacapra to give us a breakdown on what he sees happening in the Village and what he sees happening outside of the Village

Chief Mangiacapra: Considering what is happening around the world right now, I just want to assure everyone that the Corrales Police Department has a very comprehensive Code of Conduct as well as Policies and Procedures Manual that was updated in February of this year. It includes an explicit prohibition of bias based policing as well as a use of force policy that has an emphasis on de-escalation. We at the Corrales Police Department have also created a culture of accountability regardless of rank.
**Councilor Murray:** I have a couple questions for the chief. Firstly, do our officers wear body cameras?

**Chief Mangiacapra:** Yes they do. We have a policy in place that requires them to wear them and dictates when they need to turn them on. Again, we have fostered accountability, especially when it comes to body cameras and their use.

**Councilor Murray:** Are there federal funds available for tactical equipment and training?

**Chief Mangiacapra:** No there are not.

**Administrator Curry:** The second thing I want to mention is the 4th of July Parade. You will be discussing it later in this meeting and I want to emphasize that the plan you will be discussing was made to be in compliance with the Governor’s Public Health Order. You will also be discussing Bonds tonight. One of the things to remember is that we are looking at the broad spectrum tonight. We are not going to be discussing anything specific project wise because that will be in a later meeting that will be in executive session. That is in accordance with the Open Meetings Act as well as in accordance with how we have to vote on these bonds. Next, Councilor Knight, Randy Autio and I have continued to be engaged on addressing how the Village can work on private roads. We are trying to answer the questions that Council Knight and others have had, so that we can proceed forward on this program. The last thing I want to mention is that the Growers’ Market has been doing superbly. We appreciate the cooperation we have had from them, and I hope the market continues to grow as it has been. I can stand for questions.

**Councilor Murray:** This might be more for Michael Chavez, but I know there were some concerns about the state of Sagebrush after the construction up there. Is there going to be any repairs up there?

**Michael Chavez:** We are going to get up there and repair the cracks. In terms of repaving, or an overlay, we just don’t have the money in the budget.

**Councilor Murray:** I also wanted to ask about Romero Road and Siphon Lane and whether we were opening those up or are they still closed?

**Chief Martinez:** Romero and Siphon are still closed. We are still facing increased fire danger and greater usage of our bosque.

2. Department Reports

**F. COUNCILORS FORUM:** This section is for information purposes only, not for discussion and debate, to inform the Governing Body of an issue/concern that would not be addressed on the agenda during the business session.
Councilor Murray: I just wanted to thank Ron, Reyna, Cindy and Aaron for their budget meeting to learn about the budget. I thought that was a very worthwhile exercise.

G. CORRALEÑOS FORUM: This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. There is a 3-minute time limit, unless approved by the Presiding Officer.

Fred Hashimoto:

Madam Mayor and Councilors:

We’ve got some QUESTIONS:

A. To Village Hall:

-What will be the process for presentation, discussion and Council voting on a Farmland Preservation proposal? The details of the process and any proposal should be made publicly-available well before any Council decision is made.

B. To the Farmland Preservation and Village Hall:

-Exactly where is the proposed property? Display it on something like Google Maps.

-Does it front on Corrales Road, which is a “scenic byway” and afford a viewshed from there?

-How is it accessible to the general public?

-What recreational use(s) will it have? Is this accessible by a public road? How many Villagers will this benefit?

-How will the property be used?

-What is the calculation and breakdown of the proposed cost?

-If the property owner decides to build a “casita” on it, which would not be allowed, who will stop that building?

-Who did the property assessments and surveying? When were those done? Who paid for them?

-Is a deal totally durable and irrevocable?

C. To the Council:

-Certainly the land owner benefits from this deal from cash and tax deductions and credits. However, how does the Village benefit by purchasing conservation easements for approximately
$100,000 per acre for 12 acres? This is a lot of money for land one doesn’t own or control. How many residents will be benefitted? Is this the best use of our tax dollars?

That being said, the value of any $1M deal can lie in the details. These should be fully disclosed along with any documentation well before any decision is made. Suddenly disclosing them and then having Council vote on it three days later is non-transparent and lends Villagers to think that this proposal is being rammed through.

Fred Hashimoto, Pat McClernon, Ken Duckert, Melanie Scholer, Mike Sorce, Tom Neiman

H. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Village Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of minutes for May 26th, 2020 Regular Council Meeting.

Motion: to approve the consent agenda, Action: Approve, Moved by Councilor Knight, Seconded by Mayor Pro Tem Dornburg.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

I. ITEMS REMOVED FROM CONSENT AGENDA:

J. NEW BUSINESS:

1. Consideration, Action and Approval of Resolution 20-014, a resolution for approval to participate in Municipal arterial program (MAP).

Motion: to approve resolution 20-014, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Burkett.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

2. Consideration, Action and Approval of Resolution 20-015, a resolution for approval of the Extension of an Emergency Declaration due to COVID-19

Motion: to approve resolution 20-015, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Murray.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg
3. Consideration, Action and Approval of Resolution 20-016, a resolution for approval of the Official Intent of the 2018 GO Bond

**Jill Sweeney:** The Village has a potential project associated with this segment of unissued general obligation bond authorization. With that in mind, it is now time to discuss financing. Just as we did with GRT Bond, we now are going to approach the NMFA with an application for all or part of that 2018 GO Bond. We will have to come before you with an ordinance at a subsequent meeting to present the terms of the financing. This resolution is to authorize the presentation to the NMFA of the application as well as to start the lookback period which allows expenses associated with this project to be paid with the proceeds of the bond. That is a federal tax rule. We want that clock to start running. It also allows us to have more in depth conversations about the transaction. I will stand for any questions.

**Councilor Woldman:** In the application, does it specify what the bond is to be used for? Other than just general recreation?

**Jill Sweeney:** The purpose needs to be consistent with your bond question. The purpose of the underlying bond is the conservation easements for recreational purposes as approved by the voter. It is a narrow purpose and an unusual structure for a bond question, but that was what was presented in 2018. So now we are doing the best we can to facilitate that direction.

**Mayor Pro Tem Dornburg:** This is the bond question that has wording that has vexed us all. It had a different intent and meaning that has caused a little bit of consternation among the public and some of the commissions trying to use that money. We just have to work with the way it is interpreted now as unusual as it is.

**Councilor Murray:** Is this monies possible to use up on the west mesa sand hills to put conservation easements on steep slopes that people cannot build on?

**Jill Sweeney:** The question does not dictate where the conservation easements need to be. It authorizes easements that need to be used for recreational type purposes. There is room for discussion as long as the uses fit within the confines of the bond question.

**Councilor Murray:** I guess my question is, my understanding of a conservation easement is that it takes the developmental rights out of the grantor’s hands. How then are we supposed to use it for recreational purposes if the owner retains all the rights of ownership?

**Randy Autio:** As we started the discussion with the issue of what this language says, recreational uses are part of that language. For conservation easements, the recreational use is focused on containing or keeping these open spaces available for people to experience. By purchasing these easements, the recreational use is going to be limited to viewing the land and the wildlife on the land because as you stated, the uses of the owner farming that land, or living on that land are going to continue.

**Councilor Murray:** Then what is the incentive of the owner to try to sell the land. Who would buy it from them knowing they cannot develop it?
**Randy Autio:** The owner is getting a value paid to them today, in exchange for their future development rights. If I sell the land, then it has to be with someone who has the same mindset who plans to use it for a farm or open space.

**Councilor Burkett:** Once we start this financial review process does that start any clocks that we are up against that we have to complete funding by a certain time period?

**Jill Sweeney:** We have a number of clocks running. None are particularly pressing at the moment. The bond must be sold by May 2022. There is timing with the ordinance, interest rates, establishing the easement, but we are trying to start both the easement process and the financing process so that the two come together in the same timeframe.

**Motion:** to approve resolution 20-016, **Action:** Approve, **Moved by** Mayor Pro Tem Dornburg, **Seconded by** Councilor Woldman.

**Vote:** Motion carried by unanimous vote (summary: Yes = 6).

**Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

4. Consideration, Action and Approval of Resolution 20-017, a resolution for approval of the 26th Annual 4th of July Parade

**Tanya Lattin:** We looked at the public health orders which limits mass gatherings. We looked at regulations regarding drive through and fireworks. Lynn did a really good job with the route to accommodate both while still having a parade.

**Councilor Woldman:** Could people use a flatbed truck?

**Lynn Siverts:** We are only allowing your family that you live with in your vehicle.

**Councilor Murray:** I don’t understand why we wouldn’t allow horses. I don’t think you are any worse off being up on a horse with a group of five versus in a car with a group of five. I feel the same about floats and flatbeds, so I would like to see more inclusion of other groups. If we are going to exclude these other groups then why even hold the parade.

**Lynn Siverts:** I agree with you, if you are going to change it up then we shouldn’t hold the parade. Horses are going to make the parade quite a bit longer. It is 3.4 miles and after talking with Bonnie she said that horses won’t be able to go that far. The thing about the senior parade which is exactly the same, is that people were smiling and enjoying themselves. I really want people to have fun with the parade, but if we are going to add all this other stuff, then I don’t think we should do it.

**Motion:** to approve resolution 20-017, **Action:** Approve, **Moved by** Councilor Burkett, **Seconded by** Councilor Lucero.

**Vote:** Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

5. Consideration, Action and Approval of Resolution 20-018, a resolution for approval to participate in the 2020/2021 Local Government Road Fund – Municipal Cooperative (COOP)

Motion: to approve resolution 20-018, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Burkett.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

6. Consideration, Action and Approval of the Biennial Memorandum of Understanding (MOU) between New Mexico MainStreet Program, The Village of Corrales, and Corrales MainStreet and Arts & Cultural District/Compound
Motion: to approve the Biennial MOU between NMMS and the Village, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Woldman.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

7. Consideration, Action and Approval of updated Finance and Administration Accounting Policies and Procedures

Councilor Murray: I had a question about the back up procedure, when I worked at the labs, one of the things about our computer system when we backed them up is that we also took a copy off site. Is that something we are doing with the finances?

Clerk Gjullin: As it stands right now, we do not take a copy of a backup off site. We just upgraded our server last year so that our new accounting software would be able to run in house. The plan is to have a secondary smaller server that will act as a backup. We also have access to an online portal through Tyler where we can operate in emergencies, and have it reconciled once we resume normal operation. We are still in the preliminary phase of designing all of this, so it is certainly something we can address as we move forward.

Councilor Burkett: I had a question about the division of duties. Number three is that the Village Council is responsible for reviewing payroll, that does not fall under our purview does it?

Reyna Aragon: What you are looking at was already in place before I got here. Unless our auditor tells us otherwise, we do not really change it.

Mayor Roake: Councilor Burkett, I think that is worthwhile to check into. Some of these procedures seem out of date.
Motion: to approve updated Finance and Administration Accounting Policies and Procedures, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Murray.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

8. Consideration, Action and Approval of Finance and Administration Franchise Tax Policy

Motion: to approve the Franchise Tax Policy, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Knight.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

9. Consideration, Action and Approval of Proposed Amendment to the Village Attorney’s Contract to Extend the Term of the Contract

Motion: to approve the amendment to the Village Attorney’s contract, Action: Approve, Moved by Councilor Woldman, Seconded by Councilor Knight.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

K. ITEMS ADDED TO THE AGENDA:

1. Consideration, Action and Approval of Proposed Budget Work Study for the Week of July 6th

Motion: to approve the Budget Work Study, Action: Approve, Moved by Mayor Pro Tem Dornburg, Seconded by Councilor Murray.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

L. CONFIRMATION OF APPOINTMENTS:

Suzanne Harper – Bicycle and Pedestrian Advisory Commission

Joseph Montoya – Parks and Recreation Commission

Motion: to approve the appointments, Action: Approve, Moved by Councilor Knight, Seconded by Councilor Murray.
Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

M. ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

Budget Work Study
Potential Bond Issue
Bonnie Bagley Report for Corrales Road Crossings
Executive Session for Legal Issues

N. ADJOURNMENT

A COPY OF THE AGENDA MAY BE OBTAINED ON THE WEBSITE: www.corrales-nm.org
click on Government & Council Meetings

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at the Village Offices located at 4324 Corrales Road, at least five (5) days prior to the meeting or as soon as possible.
Public documents, including the agenda and minutes, can be provided in various accessible formats.
Please contact the Village Clerk at 897-0502, or by e-mail at ajullin@corrales-nm.org if a summary or other type of accessible format is needed.

NEXT REGULAR COUNCIL MEETING: July 21st, 2020 at 6:30pm

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and the Open Meetings Resolution 19-041.

I certify that this agenda was posted on: June 12th, 2020.

Aaron Gjullin, Village Clerk