The library continues to provide phone, email and virtual services while providing pick-up service of library materials.

<table>
<thead>
<tr>
<th>Librarian's Report August 2020</th>
<th>August 2020</th>
<th>July 2020</th>
<th>August 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walk-ins</td>
<td>n/a</td>
<td>n/a</td>
<td>3,593</td>
</tr>
<tr>
<td>Registration</td>
<td>6</td>
<td>6</td>
<td>66</td>
</tr>
<tr>
<td>Acquisition</td>
<td>81</td>
<td>45</td>
<td>264</td>
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<tr>
<td>Loss &amp; Discard</td>
<td>13</td>
<td>25</td>
<td>82</td>
</tr>
<tr>
<td>Ebook acquisition</td>
<td>82</td>
<td></td>
<td></td>
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<tr>
<td>Circulation</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Adult Books</td>
<td>407</td>
<td>349</td>
<td>1968</td>
</tr>
<tr>
<td>Juvenile Books</td>
<td>296</td>
<td>235</td>
<td>2292</td>
</tr>
<tr>
<td>YA Books &amp; Media</td>
<td>52</td>
<td>47</td>
<td>345</td>
</tr>
<tr>
<td>Digital Books</td>
<td>654</td>
<td>743</td>
<td>475</td>
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<tr>
<td>Adult Media</td>
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<td>98</td>
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<tr>
<td>Inter-Library</td>
<td>3</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Children’s Media</td>
<td>13</td>
<td>12</td>
<td>286</td>
</tr>
<tr>
<td>Southwest Room</td>
<td>15</td>
<td>5</td>
<td>68</td>
</tr>
<tr>
<td>In house reference</td>
<td>63</td>
<td>61</td>
<td>274</td>
</tr>
<tr>
<td>Ukuleles</td>
<td>3</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1611</td>
<td>1304</td>
<td>6,766</td>
</tr>
</tbody>
</table>

Curbside Service circulated 891 items. We received 1045 returns to go through quarantine and be returned to the shelves.

Virtual Programs

Café a las Seis has been meeting by Zoom on Thursday evenings with a total of 27 participants
The Saturday Stitch Club met by Zoom August 8th with 12 participants
The Book Club meet by Zoom August 31 with 19 participants
The first event of our Author Series was held by Zoom on August 25 with the Corrales Writing Group presenting their new anthology Kale is a Four Letter Word. 31 people attended

Total adult participants: 89
The library continues to provide phone, email and virtual services while providing pick-up service of library materials.

**Youtube Programs:**
- **Story Time**, added weekly: 21 views
- **Food From Fiction**, added weekly: 58 views

We created an August newsletter to send out to all patron accounts, informing people of our available programs and services. We are already in the process of creating another newsletter for September.

Sandra has continued her health information education with two tutorials and a webinar. She is collaborating with the Rio Rancho library to create future programs. She created a mailchimp account to send out links for adult programming to the people who have signed up for them.

Melissa added two video tutorials on how to make papier mache lamp shades.

We continue to assist patrons by email and phone. We provided a total of 84 tech assists. Our website received 2,410 hits. We have added more items to our ebook collection as well as the print and media collections. We continue shelf-read and weed the collection. We have started moving all breakable items out of the older sections of the library to prepare for the painting company that will re-finish our vigas.
CBPAC MINUTES - 7/2/20. (meeting rescheduled from 6/25) Zoom meeting

Present: Chris Allen, Jeff Radford, Suzanne Healey Harper, Susan Zimmerman
Absent: Dayton Voorhees, Steve Kuenzler

Called to order at 6:15 p.m. (due to Zoom issues)

Suzanne Harper was welcomed as a new member of this Commission.

Minutes of 5/28/20 meeting (Zoom) were unanimously approved.

Jeff requested addition to the agenda of discussion of the Interior Drain (see below).

Selection of Secretary: Susan Zimmerman has volunteered to be Secretary through 2020, with Suzanne Harper taking over beginning in 2021.

Members were asked to complete and return to Aaron Gjullin, Village Clerk, new applications to the Village for membership on Boards/Commissions/Committees (which were forwarded by email from Dayton Voorhees last week). The Village has requested these of all Commission members.

The proposed Sagebrush Rd. Connection to the Thompson Fenceline Trail presented by Dayton and Chris at the last Village Council Meeting (via Zoom) was discussed. The presentation was well received by the Councilors and the Mayor. There is wide support for this project. Funding is the main issue. We discussed the rough condition of Sagebrush Rd., particularly west of Calle Blanca, which presents a problem for bikes due to the steep slope as well. We are in favor of paving the road as soon as feasible. Susan said Bill Woldman, who represents the Sagebrush area told her he was in favor of the trail connection. It was suggested by Jeff that we continue to follow up with council members & the Mayor.

**Action item: Susan will follow up with Bill Woldman in a few weeks.**

**Action item: Chris will follow up with Dave Dornburg as well**

We discussed prioritizing projects for the remainder of 2020. They are listed here in order of priority:
1. Hop Tree Trail (connection with Thompson Fenceline Trail through property offered by Carrie Fraim.
2. Corrales Road Crossings (see below)
3. Upper W. Meadowlark trails for pedestrians, bicyclists & equestrians

(Jeff advised that the Village has entered into a lawsuit with the contractor of the road, since they have not satisfactorily executed all elements of the construction.
In speaking with Ron Curry, Jeff indicated that the Village will re-open public input on design and construction of the proposed trails.)

At the request of the Equestrian Commission, we prioritized the following Corrales Rd. Crossings (in this order) for signalized lights (such as seen at the Montessori School):
1. Priestly/Jones Rd. (We feel this is a better crossing for cyclists than Villa Oreada, with a better line of site. We would like to have an opening in the fence leading into the parking area along Corrales Rd. east of the soccer fields so cyclists and pedestrians can enter directly into the parking area from Priestly Rd.)
2. La Entrada
3. Cabezon
4. Villa Oreada
5. Romero

Interior Drain: Jeff discussed a new group that has formed to explore options for the Interior Drain (east side of Corrales). Doug Findley will be leading the group. There have been several meetings, some attended by Jeff and Dayton from this Commission. Others involved are: Ed Boles, Sayre Gerhart, Jeff Radford, John Perea, Rick Thaler and Doug Findley. After discussion, it was agreed by our Commission that we suggest setting it up as a Task Force with Jeff as liaison from our Commission. Suzanne will also consider participation. The group will be confirmed at the 7/17 Council meeting.

Trailgate Party

Due to COVID-19 restrictions this will not occur until spring 2021 at the earliest. We will discuss timing and content at future meetings. Safety issues, give-aways and trail information are some ideas for content.

Action item: Chris will contact Ron Curry about Hop Tree Trail to see if there is anything that can be done to keep moving on this connection.
Action item: Chris will notify the Equestrian Commission of our decision on prioritization of Corrales Rd. Crossings
Action item: Chris will contact the Mayor about our suggestion that the Interior Drain study group become a Task Force with Jeff Radford as liaison from our Commission

Meeting was adjourned at 7:08 p.m.
I. Meeting Convened at 6:35

II Present: Ellen Robb, Bon Bagley, Patty Carroll, Janet Blair, (Kathie Dunning: Absent)

III Approval of minutes: Approved as amended

IV Old Business

a. Bosque Advisory Council meeting report: They are having to pay for the Poop stations. They will be putting up trash cans, so beware of new stuff and a “spooky”. Also discussion about how littered the Bosque is. Someone noticed that the Bosque was so much better maintained or cleaner in Los Ranchos. Suggestion to have people “meet and greet” people at the main entrances to review the proper etiquette and while going through the Bosque about how to keep things clean. Bon states that she doesn’t feel it will be effective, and very time consuming to have our people be there. Janet said the idea was to have people from all 3 groups, (trails, Bicycles and CEAC) to volunteer. Bon suggested that the CEAC volunteers stand with horse in hand to greet people to discuss etiquette. The Meeting on the 30th we will present our priorities, which are crossing signals, Trail etiquette signs, and loose dogs and the danger therein.

b. Discussion of current prescriptive gates at Romero road, also in the south end, being put in by MRGCD, There is a similar one at the Calabacillas open space.

c. Horseman on Parks and Rec: Harry Touloumis has filled out a form and will mail it to the village. Bon suggests that we have a presence at the Parks and Rec meetings until Harry has been confirmed.

d. CEAC membership: Ellen Robb has also submitted her application but we presume she won’t be confirmed until August as well.

e. Facebook posting of the evacuation plan: Bon says she’ll do it. She will check to see that we are all on as administrators. Bon or Janet will post the information on Facebook. As far as posting important information, she asked Chris Allen to post the information about the reward for the Justice for Rocky investigation. There is supposed to be a flier that includes the Crime stoppers Reward and information. Bon gave us a brief lesson on how to post things on Facebook. She said we have about 100 people who follow our Facebook postings, and therefore worthwhile.

f. Animal Welfare meeting: The meeting was held on June 29. Attended by Ron Curry, the village administrator, 2 animal Service officers, Brya and Kat, Bon, and Councilman Lucero, (who used to be a Brand Inspector working for the New Mexico Livestock Board), Patty Flannigan, President of CHAMP, and the woman who was bringing up the issue. Bon states that she that suggested the whole adjudication be left to our law enforcement professionals, i.e. our law enforcement officials. They have the authority to call in the NMLB if needed. It was stated that it would be nice to have some form of educational information presented. The consensus from the meeting was to look at the best ways to enforce existing ordinances rather than trying to add new ordinances. One member volunteered to explore further a particular case in question.

g. Other: Bon would like to discuss adding more entrance and exit signs in the Village to increase awareness and safety for equestrian crossing. She reminded us that we have talked before about having vinyl banners, and purchasing them with our personal money. Bonn proposed that we order these vinyl banners and place them at entrances at Loma Larga and Corrales road, stating something such as, “Welcome to The Horse Capital of New Mexico. Stop When Horses are
crossing.” The best deal is 3 ft. x 5 ft., with Grommets, is about $45.00. Bon will go talk to Village Printshop to get an estimated price.

V. New Business:

a. What can we do to support the horse community during this Pandemic? We should check in with Harvest Festival and see what is happening with that. She could have a bombproof horse for people to see, since the Market has opened, we might be able to do that. Bon thinks that the only event that will actually be allowed to happen (due to covid 19 restrictions) is the Christmas de Corrales parade or facsimile of it. It was suggested to see what is happening with Harvest Festival, and we could, perhaps have a small parade with a few people with social distancing, and Harry T with a wagon.

b. Cloud Dancers: Therapy program at Komadina’s, they have to leave Komadina’s and are looking for a place that has reasonable boarding rates, ADA bathrooms, arena, and parking. Bon states that we should advocate for them as support for “Horse Capitol”. Janet says that there are some places she is aware of that might work. She will investigate her previous property as a possibility.

c. The New Mexico Horse council is beginning to get up and running. Bon proposes that we join as a group to support.

d. Bon met with a videographer who wants to do a video about trail etiquette. It got put on hold due to his traveling to Texas. However we do have permission to use the video from Sister’s Trail Alliance, about trail etiquette with horses, bikes and pedestrians.

e. Other: Bon suggested that we pursue some funding from the recently passed Bond Issue from Recreation and Trails. Janet stated that we would need to present our need to our Councilors. We can approach some of the councilors to find out if they feel that it is possible and whether they could access the bond issue money and if they felt that they could carry the legislation for accessing the money for a lighted horse crossing.

f. Other: Bon stated that she attended CEAC meetings for 2 years before she was able to join. She stated a “Thank you” and feels proud that this Commission has been so effective, innovative and active.

V. Adjourned at 7:53

Minutes By Patty Carroll
Present:

Joan Hashimoto, Chairperson
Mary Chappelle, Secretary
Eric Reese
Joan Morrison
Lonnie Peets
Cliff Gibbons

Others Present:

Chief Anthony Martinez, Corrales Fire Dept
Janet Blair, Equestrian Commission Liaison

Absent: Tim Gonzales

The meeting proceeded by Zoom due to Covid-19 restrictions.

Minutes from July 2020 – with the addition of noting it was a zoom meeting, the minutes were moved for approval by Eric Reese and seconded by Lonnie Peets. The motion was passed. The agenda was moved for approval by Eric Reese and seconded by Joan Morrison and the motion was passed.

Report by Chief Martinez

With the August 15th deadline for nesting season passing, the FD will restart the pick-up of firewood. River water levels are very low and the siphon is visible at the north end. MRGCD may take advantage of this to do repairs. He is hoping that people do not tamper with the siphon given the low water. It was suggested that the siphon be labelled so that people are aware of its use. [Joan noted that the cutting of overhanging vegetation in the Riverside Drain by MRGCD that ended in April will probably restart again now.]

More trees have fallen due to the recent winds and some that were obstructing trails or the levee have been cut up.

The stickers with the new closure hours for the Bosque have been posted, but Chief believes that we need to be somewhat lenient with these until people become used to them.
He is working with State Forestry and that contracts are being checked but no inmates will be available [due to Covid].

**Update on Doggie Waste Stations:** Payments for the stations have been made. The Fire Department can install them. If the Chief does not have the time he can be a liaison to help get this done. MRGCD is fine with the stations so long as they do not obstruct their vehicle access. The “sand dunes” area at the north end is not MRGCD territory. The Chief will check with Roadrunner about getting trash receptacles to go with the stations. The total spent was approximately $2400.

Joan Hashimoto and Mary Chappelle reported on the joint meeting, held with the Equestrian Commission and the Bicycle/Pedestrian Commission. CBAC members felt that a “meet & greet” in September was not advisable in light of the pandemic. The Chief suggested that perhaps we could do more on social media in the meantime.

**Bosque Management Plan** The shortened plan drafted by Eric Reese was discussed. The Fire Management and Public Safety section was worked on and progress made. The issue of liability came up, but some revised language by Mr. Reese was disputed by Chappelle and Peets. Further work will be needed.

-----

Rick Thaler was thanked by the Commission for his work in repairing the Boy Scout bridge.

This summer one of our willow swales in the south bosque had a species of conservation concern, a Willow Flycatcher, nest in it briefly. Ultimately the nestlings didn’t fledge but it is encouraging that we have the habitat that can attract these birds.

**Sandia Pueblo Visitors** The individuals from Bosque Management and Environmental Programs at Sandia Pueblo were invited to the Corrales Bosque for a walk. We look forward to this taking place.

**Discussion of the Use of Goats in the Shaded Fuel Breaks** Chief Martinez would like to use “Galloping Goats” ranch on a trial basis. The consensus was that this could be a positive way to remove vegetation and a pilot project should be done.

Meeting was adjourned at 8PM
<table>
<thead>
<tr>
<th>No.</th>
<th>Agenda Item</th>
</tr>
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<tbody>
<tr>
<td>I.</td>
<td>Meeting Open</td>
</tr>
<tr>
<td></td>
<td>- Meeting brought to order at 5:37pm</td>
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<tr>
<td></td>
<td>- Meeting Agenda: Acceptance motioned by Ed and seconded by Amanda. Unanimous approval of the agenda.</td>
</tr>
<tr>
<td>II.</td>
<td>Approval of Minutes</td>
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<tr>
<td></td>
<td>- The minutes from the July meeting were reviewed.</td>
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<td></td>
<td>- A correction of Lynn’s name in minutes was requested by Tony.</td>
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<td></td>
<td>- Motion to accept the minutes with the abovementioned correction was made by John and seconded by Tony.</td>
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<td>- Unanimous approval of the minutes</td>
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<tr>
<td>III.</td>
<td>Old Business</td>
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<td></td>
<td>- None at this time</td>
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<tr>
<td>IV.</td>
<td>Director’s Report</td>
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<td></td>
<td>- Pool</td>
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<td></td>
<td>- Swim lessons have been successful. Two additional weeks were added on.</td>
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<td></td>
<td>- Closing pool on weekends starting on 8/10.20</td>
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<td>- Hours have been 0800 to 1800</td>
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<td></td>
<td>- Most likely will not keep the pool open until Labor Day at this point due to staffing issues.</td>
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<td></td>
<td>- Pond</td>
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<td>- Over 700 pounds of catfish were stocked this summer.</td>
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<td>- Jones House is undergoing environmental testing for toxic substances in order to proceed with repurposing.</td>
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<td></td>
<td>- Soccer</td>
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<td>- Will not be starting up until January 2021</td>
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<td></td>
<td>- Gym</td>
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<td>- Still closed for athletic events.</td>
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<td>- Pickle Ball</td>
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<td></td>
<td>- Went to the outside courts. Seems to be going well.</td>
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<td></td>
<td>- Staffing</td>
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<tr>
<td></td>
<td>- Not hiring into Aaron’s old position until the economic picture improves and the pandemic allows for the return of sports at the Rec Center.</td>
</tr>
</tbody>
</table>
- Budget
  - Still operating without a budget as the state has not yet approved one.
- Facility Build
  - This company has agreed to perform, for free at this point, concept drawings/design for Rec Center renovations and construction.
- Farmland
  - Silver Leaf Farms are to take over 3 parcels of the farmland
  - The other 2 parcels are reserved for 4H

V. Rec Center Renovations and Upgrades
- The committee discussed the different approaches to new construction and renovations
  - One approach noted was to develop a shell and fill in the needed equipment or specific later as more finances are available and more precise needs become known.
  - Another approach discussed was to complete in phases.
  - Discussion occurred regarding the prioritization of facilities and services being added.
- The final approach agreed on by the commission was to give our survey information and other documentation to Facility Build and let them work with it and then have them come back with concept drawings/designs for the commission to discuss and use as a basis for the ongoing planning.
- The commission unanimously agreed that the facility should be built with the future needs of the community in mind.

VI. Security at the Rec Center
- A motion was by John/Tony and seconded by Ed that a recommendation be made to the Mayor that Corrales Police Department round on the Rec Center 3 to 4 times a day.

VII. Village Update
- A new committee has been formed to look at the creation of a trail system within the Corrales Bosque and possibly elsewhere that would link Corrales to the Rio Grande trail system
- Farmland Update: John gave an update on the Farmland Commission.
  = 12 acres are being put into conservation
- John is working on donating an easement from Perea’s Bar to the Bosque

<table>
<thead>
<tr>
<th>VIII.</th>
<th>• Amanda was thanked for staffing the note board and keeping track of ideas.</th>
</tr>
</thead>
<tbody>
<tr>
<td>IX.</td>
<td>Open Forum</td>
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<tr>
<td></td>
<td>• No further discussions were held.</td>
</tr>
<tr>
<td>X.</td>
<td>Next meeting: 3 September 2020</td>
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<tr>
<td>XI.</td>
<td>Adjournment</td>
</tr>
<tr>
<td></td>
<td>• Motion to adjourn was made by Tony and seconded by John</td>
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<tr>
<td></td>
<td>• Meeting adjourned at 7:12pm</td>
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</tbody>
</table>
DRAFT MINUTES
Agenda Amended at 5:27pm on September 4th, 2020

Village of Corrales
Governing Body Regular Meeting
September 8th, 2020 6:30pm

This will be a Teleconference Meeting which the public is allowed to join.
You are encouraged to join before 6:35 p.m.
Please call: 1-669-900-6833 Meeting ID: 815 7416 9208# Password: 697376#
For any questions regarding the teleconference meeting call Aaron at 505-350-1583

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. GOVERNING BODY PRESENT

Present: Mayor Jo Anne D. Roake (Not voting), Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

C. APPROVAL OF AGENDA

Motion: to approve the agenda, Action: Approve, Moved by Councilor Stuart Murray, Seconded by Councilor Mel Knight.

Vote: Motion carried by unanimous vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

D. REPORTS:
1. Administrator Report

**Administrator Curry:** It is a brief report tonight. The first thing I want to report is the goings on with the Construction Industries Division which is part of regulation and licensing. They are working with the Village and taking over some of the responsibilities of permitting. They are here to help us with the permits that we have found that have been operating without a permit. We were asking that question of our former CBO and we never got an answer to it, but we did get his letter of resignation. CID starting coming out about a week ago to work with some of the builders and home owners, and even in some cases red tagging them. We will be getting another update from them tomorrow afternoon. We are also in the process of getting a new CBO. I would anticipate that the state will be helping us for another two to three weeks. We are working collaboratively to make sure that builders are conforming to Village regulations as well as state law.

Secondly, regarding the LGIP funds. Reyna has begun working with the Josh Trujillo’s firm and the detailed reconciliations are going on as we speak. We expect it to go on through the end of the year. Our goal is to make sure that all the money is accounted for and that as we move into the new Tyler system, that the transition goes seamlessly. It is important that we get good, accurate information for the new accounting system.

The other thing I wanted to report is our continuing conversations with the conservancy district about the work going on at Siphon. Their schedule is switching a little bit. Also, Chief Martinez and I will be meeting with SSCAFCA about some of the work that is going to be done on the Harvey Jones Channel and the outflows that will be coming from Rio Rancho into the river there. I can stand for any questions.

**Councilor Murray:** I just wanted to follow up on some of the items we had discussed at the previous meeting. I think there was the Upper West Meadowlark issue Councilor Dornburg wanted to know about and the three other items that were on the list. I would just like a status update because I think they were supposed to be agenda items. I do not have a problem stringing them out as long as I know what is going on.

**Administrator Curry:** If it is anything related to phase two of Meadowlark, we are still on hold. It looks like the litigation we are involved with is going to extend into next year. That should not prevent us from having some meetings with the public to look at phase two. As we look at phase two, it would be my recommendation to take it as a clean slate get input as we move forward.

**Mayor Roake:** I believe we discussed that Michael Chavez was going to get a quote for the curbs and drainage.

**Administrator Curry:** I believe he is in the process of getting that quote.

**Councilor Murray:** Has there been any progress with DOT on the pedestrian crossings?

**Mayor Roake:** I actually did talk with Jill Mosher and what she wants from us is latest update for where we want crossings so that we can discuss it at our September 17th meeting with DOT. Part of the issue that Jill was discussing is that we had identified where we wanted crossings, but then those places started to change. There is also an issue with where DOT thinks crossings should go versus where we need them.

2. Department Reports
E. COUNCILORS FORUM: This section is for information purposes only, not for discussion and debate, to inform the Governing Body of an issue/concern that would not be addressed on the agenda during the business session.

Councilor Murray: I would like, if possible to add lines numbers and page numbers to our minutes.
Clerk Gjullin: Absolutely, we can start doing that with the minutes coming up.

Councilor Murray: I also think there is some confusion about the signs. I was a little confused about the wording that was put up by the PZA and I am hoping we can clarify that.

Randy Autio: If there are any issues, or specific issues of confusion, why don’t you email them to me and copy Laurie Stout and we can work together to address those issues.

F. CORRALEÑOS FORUM: This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. There is a 3-minute time limit, unless approved by the Presiding Officer.

Joan Hashimoto: I just wanted to say that Chief Martinez gave the last weekend of August to get all of the doggie waste stations up. I just want to thank him for that. I really appreciate it and the commission does as well.

Linda Walsh: My name is Linda Walsh I live at 375 W Meadowlark Lane in Corrales Thank you Mayor and Council for an opportunity to speak
I am on the Farmland Preservation and Agriculture Commission and I am a resident of Corrales. I’d like to address the Council tonight as a citizen of Corrales.
When my husband and I moved here in 2014 we knew we were moving to a very special place – we just didn’t know how special. Corrales was a blend of two things we were both looking for: my husband wanted access to urban and I wanted access to rural. We each found what we were looking for in Corrales. And over time we each came to appreciate even more the unique place we had chosen. The world changes when we drive from the corner of Alameda and Corrales road to just past the Welcome sign. For one thing in the summer the temperature is 5 degrees cooler usually. We fell in love with the house we ended up buying especially because it backed up to a conservation easement for farming. We did not want a beautiful piece of property behind us to be developed.
I have walked, biked and ridden the miles of acequia and bosque trails and marveled at the natural beauty that surrounds us. This is what led me to work for the farmland commission. We would never have chosen a suburb to live in.
I recently had an opportunity to view again the Haslam property that the commission has proposed for the next conservation easement. It is a beautiful and significant tract of land and will add 12 acres to the northwest side of Corrales and greatly enhance what Corrales has been able to preserve. It can be viewed from Loma Larga and the Acequia Madre. It is a perfect example of what keeps Corrales unique, open and cool.
Thank you Council members who visited the property and who voted to proceed with including the Haslam property in the farmland conservation program.
Sincerely,
G. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Village Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of minutes for July 21st, 2020 Regular Council Meeting
2. Approval of minutes for August 18th, 2020 Regular Council Meeting

Motion: to approve the consent agenda, Action: Approve, Moved by Councilor Kevin Lucero, Seconded by Councilor William Woldman.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).
Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

H. ITEMS REMOVED FROM CONSENT AGENDA:

I. NEW BUSINESS:


Motion: to approve the contract between Village of Corrales and Albuquerque Asphalt, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Kevin Lucero.

Councilor Murray: I am a little confused are contract normally presented this way without a resolution? The format seemed odd to me.

Clerk Gjullin: This was an unusual situation to be in. As we put in the executive summary, DOT was giving us a little bit of runaround about being able to use an open ended contract. We now have approval, as of 2pm today, from DOT to use this contract. That is why we put it in front of you tonight in the hopes that we would get approval from DOT and then we would be able to obligate the money. As for the contract, it is not always a resolution that gets put in front of you, but rather the contract itself. You got some extra stuff with this one just to make sure that everyone understood what we were asking for tonight.

Councilor Murray: My question about the open ended contract, is this just limited to what is in our budget right now and the existing monies that we have allocated right now?

Clerk Gjullin: This would actually be using legislative funds from DOT. This project would be funded by the DOT. Part of the obligation process is that you have to have a contract in place to obligate the money. It will show up in the form of a BAR maybe at the next meeting when we are able to obligate it and use it.

Councilor Woldman: We are relying on an open contract through Los Lunas. I am wondering if in the future if another situation came up and that contract ended, how do we handle that?

Clerk Gjullin: The Village and several municipalities use open ended contracts all the time to fix price
agreements rather than having a contractor and each municipality create its own. This kind of open contract allows for easier communication between the contractor and whatever municipality is doing work. It just so happens that we are using Los Lunas School District for this one, but we used the City of Los Lunas earlier this year and other state agencies as an open contract. If this contract were not in place, there are several other open ended contracts that Albuquerque Asphalt has in place that we could have used.

Councilor Dornburg: I just want to say that I am grateful that this is what we are using this contract for. It would be nice to get that drainage question cleared up once and for all.

Councilor Knight: So was this not in the original engineering plan that this pipe would be connected and be used for the drainage?

Councilor Dornburg: The pipe was put in place but not connected because it was contingent upon the contractor finishing all of the discrepancies at the end of phase one. It was always in the plan but it was after the construction of the roadway and drainage.

Lynn Siverts: We were only given a certain scope of work that had a parameter about the distance. The pipe was going to go further than the allowable distance, so we were not able to include it. Since we are not dealing with the same project, this allows us to finish it.

Councilor Knight: Let me sort of review. So it was in the original plans but the company that did the initial phase one didn’t do it, so that’s why we are in court with them?

Lynn Siverts: No, we were only allowed to go halfway across Loma Larga with the pipe as per the scope of the work from the feds and the DOT. We were also only allowed to go to the right of way to the north and south as a boundary line for the work. This pipe we are going to finish this with goes quite a bit further north, so that’s why we were not able to do it in phase one. Steve Grollman has since engineered it to make this work.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

2. Consideration, Action and Approval of Resolution 20-026, a resolution for amending the budget to add additional special funds as a CARES Act recipient.

Motion: to approve resolution 20-026, Action: Approve, Moved by Councilor Stuart Murray, Seconded by Mayor David Dornburg.

Mel Knight: I had a question about the third whereas, the Village is the operator and distributor for the CARES Act for small business funds. How is it determined who is going to get the money?

Clerk Gjullin: As part of our submission to the CARES Act for the small business fund, we are required to have an application process and vetting process which will determine who gets the money and how much. There is a limit of $10,000 per applicant, but basically it will be determined by the Village.
**Councillor Knight:** How is it going to be advertised? Through the Corrales Comment? And how do the small business apply for this?

**Clerk Gjullin:** Once we get the funds is when we will put the word out to the community. We will have a lot on our website with access to all the information, how to apply and who can apply. There are certain things the money allows to be reimbursed and certain things it does not. Once someone applies, we will have a dialog with them to determine which items are able to be reimbursed and which are not. We will certainly put something in the Comment and we are still working with Sandoval County to see if we are going to do some sort of matching funds between the County and the Village.

**Mayor Roake:** We will use every available method to get the word out there. We will also utilize MainStreet of course and perhaps Sandoval County Economic Alliance.

**Councilor Murray:** Is this going to be a first come first serve kind of thing until the money is gone or what happens if we do not use all the money?

**Clerk Gjullin:** The process will be a bit different. Rio Rancho already has their money and so they are accepting applications until the 18th, and then they are going to do one big disbursement. With us, we think we can spend all the money, but it is $255,000 and there is a limit of $10,000. It will be pretty contingent on who applies and for how much.

**Tanya Lattin:** If we do not spend it all, it goes back to the government. This has a lot of rules around it. At $10,000, that is twenty five and a half businesses. There is a hierarchy of who can get the money. If you already got PPP money or SBA money then it lowers your priority. We are hoping to have that grant application ready for review for various department heads this week. There are also reporting requirements where they have to tell us what was spent and on what at 90 days, 180 days and 365 days. It is their money though, so it can go towards rent, insurance, employees and more. You must have a business office within the Village to get the money.

**Councilor Burkett:** What kind of administrative burden does this put on the Village? Are we tasked with having to enforce this?

**Tanya Lattin:** I will get the information that was submitted to get this funding which explains a bit about that. We can send it to you. But it really falls on the business to be honest about it. That info comes in with their grant application. They cannot just ask for $10,000 without saying why.

**Mayor Roake:** I think what Councilor Burkett was asking was do they have to report to the Village? I would say that if we have twenty five businesses apply that there will be some administrative time devoted to this.

**Administrator Curry:** I would add that the Village had the choice to let Sandoval County do it all or for us to get involved with it. The feeling was that we know our Village better than Sandoval County does, so that is why we stepped up to the plate. There will some additional administrative oversight that has to occur but we think it is well worth it rather than having to depend on another governmental entity.

**Tanya Lattin:** Sandoval County did a grant for their unincorporated areas as well, but were only going to do matching for small businesses.

**Mayor Roake:** I would also just like to thank everyone in the Village and particularly Commander
Lattin for working so hard to get this CARES Act application together. We did receive a nice award.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

3. Consideration, Action and Approval of Resolution 20-027, a resolution for authorizing adjustments of various funds for fiscal year 2020-2021

**Motion:** to approve resolution 20-027, **Action:** Approve, **Moved by** Mayor Pro Tem David Dornburg, **Seconded by** Councilor William Woldman.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

4. Consideration, Action and Approval of updated Corrales Police Department policies regarding body cameras.

**Motion:** to approve the updated Corrales Police Department, **Action:** Approve, **Moved by** Mayor Pro Tem David Dornburg, **Seconded by** Councilor Stuart Murray.

**Councilor Knight:** On page number one, where it says procedure, it says whenever a police person interacts with another person, which means the cameras will be utilized?

**Chief Mangiacapra:** For an official police function then yes it would be mandated. For any interaction such as walking into the convenience store to get a coffee will not be required, but is certainly allowed.

**Councilor Knight:** Then on page two, under general procedures, it says that the system can be activated automatically when the vehicles emergency lights are activated or manually by the officer with wireless transmitter or manually by the officer within the police vehicle. If it is activated automatically, then why are these other two even in there?

**Chief Mangiacapra:** Page two specifically refers to in-car video camera systems. We have retained that policy because that used to be our only means of videotaping police encounters. We may start using them again someday, but the changes that were made to this policy were specific to body worn cameras which start on page four. Essentially what is changed due to Senate Bill 8 taking effect in two weeks is the requirement to retain all recordings for a minimum of 120 days. Everything else was in place prior to the state mandate. We used to only keep recordings that were deemed to have evidentiary value. We simply did not have the storage capacity to do this, so we worked with our IT contractor to get that in place before the deadline.

**Councilor Knight:** On page number four, where it says body worn cameras, it says that the department will issue BWCs to the extent available. I thought they all had to wear those?

**Chief Mangiacapra:** That is correct, and in fact each officer currently has one issued to them. It was worded this way under the advice of previous counsel just to plan ahead in the case of having a bunch of them break or stop working and now we have officers on the street with none available. So, we are able to purchase replacements but we did not want to put ourselves in the position to be violating our own
Counselor Knight: You have extra though right?

Chief Mangiacapra: Yes we do.

Counselor Knight: One last question. It says on page number six that the BWC will not always be pointed in the same direction as the officer’s line of sight.

Chief Mangiacapra: Situations are fluid and can develop rapidly. There may be a situation where an officer is facing an individual with whom they are speaking with directly, and their attention may be diverted away by a sound or movement. So they may be facing one way with their line of sight in another direction. We felt it important to identify the limitations. The batteries do die or malfunction and officer safety should come before activating a camera. We do not want them to cease an opportunity to defend themselves or a third party from imminent harm just to activate a camera. These shortcomings needed to be part of the policy so that they can be noted.

Counselor Woldman: I want to thank Chief for the forward thinking before the deadline of the state mandate. It shows a commitment to the community that I really appreciate. I may have missed it but is there a penalty for an officer who does not use it correctly?

Chief Mangiacapra: There is a penalty that is addressed in our disciplinary policies. As far as it is mentioned within this policy I would have to refresh my memory.

Counselor Woldman: If this is one of your policy and procedures, and even though it is not stated in this one particularly, I would assume that the overall enforcement of policies and procedures would cover this?

Chief Mangiacapra: Yes it would. It goes without saying.

Counselor Lucero: I think I saw something about that under supervisor responsibilities.

Counselor Woldman: My concern comes from what we have seen in other communities when a dispute comes up and I want to make sure that we were covered on that.

Chief Mangiacapra: Yes absolutely and thank you Councilor Lucero, it does mention in paragraph 35 and 36 on page six that officers are subject to penalties.

Counselor Burkett: Point 11 states that whenever possible that officers should inform the individual that they are being recorded. Are there any ramifications for not doing that, or is it in there as a courtesy?

Chief Mangiacapra: It is simply a courtesy. They are not obligated to inform individuals that they are being recorded, but we do encourage it. We have found in the four years we have been using body worn cameras that citizen complaints or confrontational arguments have decreased. Essentially most people tend to behave a bit better when they know they are being recorded. The cameras can be programed to have a red LED come one when we are recording so people know.

Counselor Lucero: Referencing the retention schedule being at 120 days. Is that a big leap from what
we are doing now? If you could speak to what we are having to do and that could be budgetary or otherwise.

**Chief Mangiacapra**: There is going to be a financial impact as well as an administrative impact. The main difference is that we are having to retain the information for 120 days even if it does not appear to have any value as evidence. We are looking at an initial fee to set up a virtual server to house all of these recordings as well as an increase to our existing monthly IT cost. We are going to have it setup to do an auto purge after 120 days so the Sergeants and Lieutenant do not have to continuously go back and delete those files that are no longer needed.

**Administrator Curry**: This is another situation where we are addressing technology. We might talk about it again with ICIP, but the idea is that technology is important to many functions within the Village and affect even the safety of our residents. We will do whatever it takes to give them backup for this technology upgrade.

**Vote**: Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes**: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

5. Consideration, Action and Approval of Resolution 20-028, a resolution for adopting 2022-2026 Infrastructure Capital Improvement Plan (ICIP).

**Motion**: to approve resolution 20-028, **Action**: Approve, **Moved by** Mayor Pro Tem David Dornburg, **Seconded by** Councilor Mel Knight.

**Councilor Murray**: One thing I do not see on this list is how many of these projects are shovel ready?

**Clerk Gjullin**: We didn’t really separate it out that way. I am happy to give you that information. We do have some of these items that are ready to go, such as the Animal Services vehicle and equipment, the Thompson Fence Line and Fire Chief’s fire suppression line. Some of these other ones are a bit more of a pipe dream. Once we get this approved and submitted, I can send the full detailed information for each item.

**Councilor Murray**: My concern is that I was hoping to see the Fire Suppression and the Police at the top. That’s where I see the priorities going as well. My other question for you Aaron was number 22, the ADA transition for FHWA, are we setting ourselves up for a lawsuit because we are putting this as a low priority?

**Clerk Gjullin**: My understanding about several of those lower items such as the energy saving measures and traffic signage are required to be on the list to have access to certain federal and state funds. We are always looking to make ourselves compliant with the ADA, but not required as it pertains to the FHWA. So I do not believe we would be opening ourselves up to a lawsuit, and Randy feel free to jump in. Just because we have it low on the list does not mean that we are trying to execute on those items.

**Randy Autio**: That was a pretty good summary. Specifically with the ADA there is always an understanding that you will constantly taking actions when funding is available. It’s almost one of those lists that is never ending to improve your ADA compliance within your community. So it is built into the law that you need to take actions as expeditiously as possible. This planning step is not one of the
things that is required to be done immediately.

**Councilor Murray:** One other question I had was that I thought that the Meadowlark Phase II was already funded.

**Mayor Roake:** No it is not.

**Councilor Murray:** Then why are we not moving it higher on the list?

**Mayor Roake:** I think at this point we would be needing to look for additional funds for that.

**Councilor Dornburg:** I think what we have left with Meadowlark, we have the pipe to connect, the curbing and the landscaping and then the path on the south side. That breaks out into three different parts to get to completion on this. Back in the day when the whole thing was constructed under one big plan we actually had all the money in place for matching funds with the exception of not being able to get ADA compliance with the pathway. That made us have to split up the funding. That’s why we are asking for it on this list.

**Councilor Murray:** I just think it kind of sucks that we didn’t have it higher on the list but I will go with Councilor Dornburg’s explanation.

**Councilor Dornburg:** I also want to reemphasize that the rank order really does not matter. We need to have our ducks in a row, but we also can continue our discussion about the found money and see how that applies to something like this.

**Mayor Roake:** The last thing I want to say is that I did speak with the director of the Municipal League about what our chances were of getting any money for capital improvement projects and he said zero chance. So that doesn’t mean we won’t be ready or that we won’t keep resorting this list, but they are going to be looking for $1 Billion when the legislature opens.

**Councilor Burkett:** In a previous year’s ICIP the performing arts center was at $300,000 and now it is at $1 Million. What were the steps that led it from being $300,000 to almost going away, and now being $1 Million?

**Clerk Gjullin:** Originally that was part of a plan to utilize parts of recreation facilities. The $300,000 was really geared towards use of the Jones House or the Old Fire House. In subsequent discussions with the arts folks, they would prefer to utilize a new space, so that accounts for the increase. Now, the $1 Million is a bit arbitrary. That’s a really rough guess on what a new building would cost to go through engineering, design, construction and furnishing. It is always subject to change though.

**Councilor Burkett:** I think Parks and Rec are still under the impression that they were looking to have a performance space in the new recreation center from the bond money. That is certainly still on there as of last month. It seems like it would be a much more efficient use of funds to add something to a structure we were already planning on building for remarkable less.

**Clerk Gjullin:** You are correct, but we really do not expect to get $1 Million for it this year. We can always reevaluate it next year and change the dollar amount once we have a better plan to utilize it.

**Mayor Roake:** I would also like to add that last year, Commissioner Jay Block gave money to us to
explore the possibilities of a performing arts center. So we will have that money this year to see if that
group would like to be part of a larger multi-use facility. I agree it would also be a lot less expensive.
One of the last times I met with them, they preferred to be part of larger functional building because
they did not want to try and sustain it on their own. It is definitely in flux and we will have to work with
them on a plan.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 6).

**Yes:** Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel
Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

6. Consideration, Action and Approval of Ordinance 20-005, an ordinance amending Ordinance 19-
006 regarding short-term rentals, to clarify parking requirements and occupancy. Appeal process
and penalties are further refined.

**Motion:** to approve Ordinance 20-005, **Action:** Approve, **Moved by** Mayor Pro Tem David Dornburg,
**Seconded by** Councilor Mel Knight.

**Councilor Murray:** It just came to my attention, why are we codifying an existing ordinance when it
should be on Chapter 18 where this language is usually contained?

**Laurie Stout:** I think it does, it still modifies the pertinent sections of Chapter 18.

**Councilor Murray:** I just didn’t understand why we were modifying an ordinance from a year ago
rather than the chapter itself.

**Randy Autio:** I just want to clarify the normal process is that we still adopt through ordinances and they
get an ordinance number. The amendment is actually amending the last ordinance number and then
because they are codified in that section, then that section gets amended.

**Councilor Murray:** That seems like a daisy chain way of doing things and I thought it was a little
strange.

**Randy Autio:** It is.

**Councilor Burkett:** I just wanted to state that I thought it was a little disappointing that we did not
change the language about the total number of occupants. We had talked about it extensively and
thought it would be better to say adults because it was prohibitive to families.

**Randy Autio:** We did work on that change but because we did not want to have to republish the
ordinance we wanted to make it a floor amendment. What we did is we did a survey of ordinances
around New Mexico that deal with occupancy on their short term rentals. The one that seemed the best
to me was to not include children over 12. So what I drafted, and what any of you can sponsor as a floor
amendment which is an additional sentence that applies to Section 5 (g)(2)(a) is: Children twelve (12)
and under staying with a parent or guardian are not covered by the occupancy limit if the size of the
room accommodates it and it is allowed by the owner or operator of the dwelling unit.

**Councilor Burkett:** I like that. I will move to adopt the amendment.
Motion: to approve the proposed floor amendment, Action: Approve, Moved by Councilor Zachary Burkett, Seconded by Councilor Stuart Murray.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

Motion: to approve Ordinance 20-005, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Mel Knight.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

J. ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

K. CLOSED EXECUTIVE SESSION: The Village Council may go into Closed Executive Session pursuant to the provision of the New Mexico Open Meetings Act adopted by the Village Council, Pursuant to NMSA 1978, Sec. 10-15-1 H (7), the Village Council will convene in Executive Session in a meeting subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant; specifically Daniel Parsons v. Village of Corrales.

Motion: to go into Closed Executive Session, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Stuart Murray.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

Motion: to go into Open Session, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Stuart Murray.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

Mayor Roake: The matters in the closed session were limited to the matters specified in the motion for closure. The governing body did not make any decisions within the closed meeting.

L. ADJOURNMENT

Motion: to adjourn, Action: Approve, Moved by Mayor Pro Tem David Dornburg, Seconded by Councilor Stuart Murray.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor Zachary Burkett, Mayor Pro Tem David Dornburg

A COPY OF THE AGENDA MAY BE OBTAINED ON THE WEBSITE: www.corrales-nm.org click on Government & Council Meetings

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at the Village Offices located at 4324 Corrales Road, at least five (5) days prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 897-0502, or by e-mail at agjullin@corrales-nm.org if a summary or other type of accessible format is needed.
NEXT REGULAR COUNCIL MEETING: September 22nd, 2020 at 6:30pm

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and the Open Meetings Resolution 19-041.

I certify that this agenda was posted on: September 4th, 2020.

____________________________________
Aaron Gjullin, Village Clerk
VILLAGE OF CORRALES
RESOLUTION NO. 20-029

AUTHORIZING ADJUSTMENTS OF VARIOUS FUNDS FOR FISCAL YEAR 2020-2021

Whereas, additional revenues, expenditures and reimbursements need to be adjusted in the FY 2020-2021 Budget, see attachment A;

Therefore, be it resolved that the Governing Body of the Village of Corrales authorizes adjustment of various funds and authorizes the Administration to submit this Resolution to the Department of Finance and Administration for review and approval.

APPROVED this 22nd day of September, 2020.

VILLAGE OF CORRALES

___________________________________
JoAnne D. Roake, Mayor

ATTEST:

______________________________
Aaron Gjullin, Village Clerk
(SEAL)
### SCHEDULE OF BUDGET ADJUSTMENTS

**For Local Government Division use only:**

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<th>ADJUSTMENT</th>
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### ATTEST:

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Department of Finance and Administration
Local Government Division
Financial Management Bureau

REVISED 12/08/06

ENTITY NAME: Village of Corrales
FISCAL YEAR: 2020/2021
DFA Resolution Number: (A) (B) (C) (D) (E) (F) (G)
WHEREAS, Governor Lujan Grisham of the State of New Mexico issued Executive Order 2020-004 on the 11th Day of March 2020 proclaiming a public health emergency; and

WHEREAS, Governor Lujan Grisham of the State of New Mexico issued an Executive Order on the 18th Day of September 2020 renewing the State of New Mexico a public health emergency; and

WHEREAS, the New Mexico Department of Health issued a Public Health Emergency Order to Limit Mass Gatherings Due to COVID-19 on the 12th Day of March 2020; and


WHEREAS, the Village of Corrales Council declared a State of Emergency due to COVID-19 on the 17th day of March 2020; and

WHEREAS, the President of the United States of America declared a National Emergency for the ongoing Coronavirus 2019 pandemic on the 13th day of March 2020; and

WHEREAS, the Village of Corrales will follow current Public Health Orders in regards to in-person public meetings and modified operations of the municipal government; and

WHEREAS, the Village of Corrales has ongoing infrastructure projects and a federally funded mitigation projects that may be impacted due to supply chain and staffing issues; and

WHEREAS, the Village of Corrales will have increase costs of personal protection, sanitation and medical supplies due to supply chain, increased requirements and increased need; and

WHEREAS, the Village of Corrales will have reduction in workforce due to illness of staff and family member leading to increase use of Paid Emergency and Administrative Leave; and

WHEREAS, the Village of Corrales may have an increase in worker’s compensation and unemployment rates due to high risk workers and possible contraction of COVID-19; and

WHEREAS, the Village of Corrales will experience increase of overtime cost in critical departments due to illness of staff and family members; and
WHEREAS, the Village of Corrales with reduced staffing based on current Public Health Orders to help prevent the spread of COVID-19 will modify or close facilities, and create alternatives to many programs; and

WHEREAS, the need to be prepared to address the possibility of decreased staffing or modified work hours in August as the Public Education Department and area schools plan for the start of schools which many affect staff’s ability to work; and

WHEREAS, the Village of Corrales will be providing increased emergency responses; and

WHEREAS, the Village of Corrales without on-going assistance may have insufficient resources to effectively respond to the citizens needs associated with COVID-19;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Corrales Council, Corrales, New Mexico, does hereby extend a State of Emergency due to COVID-19 for the purpose of exercising applicable emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs and funds available from the State of New Mexico and the Federal Government by virtue of New Mexico Civil Emergency Preparedness Act (NMSA 1978, 12-10-01, et. seq.)

Beginning on the 22nd day of September and remaining in effect until the 30th day of December, 2020 or upon further order of the Village of Corrales Council.

In addition, during the period of this Emergency, the Mayor shall have the authority to limit, alter or change staff schedules, and the delivery of non-emergency services to protect the public and Village employees; and

The Governing Body hereby alters its Open Meetings Resolution for the period of this Emergency to protect the public, Village employees and elected officials by:

1. Allowing all members of the governing body, staff and public to call in for meetings, and
2. Limiting the capacity of the Meeting Chambers following the most current directives of the Center for Disease Control and the NM Department of Health and creating an alternate method for citizens to listen to the public meetings and make public comment and participate in public hearings as designed and approved by the Mayor and the Village Contract Attorney.

PASSED, ADOPTED AND SIGNED this 22nd day of September 2020.

VILLAGE OF CORRALES

______________________________
Honorable Jo Anne Roake, Mayor

ATTEST:

______________________________
Aaron Gjullin, Village Clerk
(SEAL)
VILLAGE OF CORRALES

Boards/Commissions/Committee Application

Name: Robert J. Martinez  
Mailing Address: 6795 Corrales Road, Corrales, NM 87048
Street Address: ______________ Site ______________
Phone Numbers: Home: 505 717 2120
Office:
Mobile/Cell: 903 682 1660
E-Mail Address: rmartinez58@concast.net
For which Board are you volunteering? Capital Improvements Advisory Committee

Briefly state your reason(s) for wanting to serve on this Board or Commission.
I was asked to serve by the mayor. I am interested in the issues as they relate to the village.

Briefly state your understanding of the key issue(s) facing this Board or Commission.
To advise and assist on land use issues and the capital improvement plans in the Village. To prepare annual reports on these issues.

Please list any experience that would be pertinent to your appointment to this Board/Commission.
I have practiced law in the area of government issues (at a federal level) for 20-30 years. I am a civil engineering graduate (not licensed) and have a construction background.

Please use reverse side of paper for additional space if needed

OFFICE USE ONLY

Received By: ___________________________ Date Application Received: ___________________________
Initial Application □ Renewal: □
Mayor's Initials: ___________________________ Date of Confirmation: ___________________________
Term Expires: ___________________________
VILLAGE OF CORRALES

Boards/Commissions/Committee Application

Name: LYNNE MARTINEZ
Mailing Address: 500 CIELO AZUL CORRALES, NM 87048
Street Address: Same
Phone Numbers: Home: 505-898-1851
Office: 
Mobile/Cell: 505-263-6369
E-Mail Address: lynn.martinez@cblegacy.com
For which Board are you volunteering? OHC

Briefly state your reason(s) for wanting to serve on this Board or Commission.

My focus is Real Estate and I am interested in the future of our Village to prosper and yet respect the rural heritage of Corrales!

Briefly state your understanding of the key issue(s) facing this Board or Commission.

1. monitor & evaluate the Land Use ordinance & its implementation
2. assess the monetary measures in place, i.e. the impact fee & make necessary recommendations to the Village Council

Please list any experience that would be pertinent to your appointment to this Board/Commission.

I've been a member of the OHC Board for many years. I wasn't sure we were still a viable option.

Please use reverse side of paper for additional space if needed

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Initial Application □ Renewal: □
Mayor's Initials: ___________________________ Date of Confirmation: ___________________________
Term Expires: ___________________________
Boards/Commissions/Committee Application

Name: Joyce Jeffries  Date: 9/14/2020
Mailing Address: 105 Todos Juntos Rd. Corrales, NM 87048
Street Address: 
Phone Numbers: Home: 
Office: 505-348-0877
Mobile/Cell: 505-414-2591
E-Mail Address: Tooth-fairy JJ@gmail.com
For which Board are you volunteering? Capital Improvements Advisory Committee

Briefly state your reason(s) for wanting to serve on this Board or Commission.
I would like to assist in planning for land use in the Northwest sector since I reside in this area.

Briefly state your understanding of the key issue(s) facing this Board or Commission.
My understanding is limited, although I am aware that there will be discussion on impact fees and possibly update or formulate new fees.

Please list any experience that would be pertinent to your appointment to this Board/Commission.
I have no experience in this field, although I am willing to learn and will do my best to help this committee in any capacity requested.

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Received By: 
Initial Application ☐
Mayor's Initials: 
Term Expires: 
Date Application Received: 
Renewal: ☐
Date of Confirmation: 

Revised April 5, 2018
Name: PATRICK HOGAN
Mailing Address: 138 CAREY RD, CORRALES NM 87048
Street Address: SAME AS ABOVE
Phone Numbers: Home: (505) 890-2670
Office: 
Mobile/Cell: (505) 934-1417
E-Mail Address: phogan@unm.edu
For which Board are you volunteering? CAPITAL IMPROVEMENT ADVISORY COMMITTEE

Briefly state your reason(s) for wanting to serve on this Board or Commission.
I HELPED TO DEVELOP THE CAPITAL IMPROVEMENT PLAN AND WOULD LIKE TO ASSIST THE VILLAGE IN CONTINUING ITS IMPLEMENTATION.

Briefly state your understanding of the key issue(s) facing this Board or Commission.
1) UPDATING THE PLAN, INCLUDING ITS LAND-USE ASSUMPTIONS AND FEES
2) REVIEW THE REVISED PLAN AND MAKE RECOMMENDATIONS CONCERNING ITS ADOPTION TO THE VILLAGE COUNCIL.

Please list any experience that would be pertinent to your appointment to this Board/Commission.
I HAVE BEEN A MEMBER OF THIS COMMITTEE SINCE IT WAS FIRST FORMED.
I HAVE LIVED IN A SUBDIVISION ADJACENT TO THE FAR NORTHWEST SECTOR FOR 23 YEARS.
I RETIRED FROM UNM WITH 35 YEARS EXPERIENCE IN CULTURAL RESOURCE AND ENVIRONMENTAL MANAGEMENT CONSULTING.

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Received By: ______________________________ Date Application Received: ________________
Initial Application Renewal: 1
Mayor’s Initials: ______________________________ Date of Confirmation: ____________________
Term Expires: ______________________________

Revised April 5, 2018
VILLAGE OF CORRALES

Boards/Commissions/Committee Application

Name: Jason Howard  Date: 9-16-2020
Mailing Address: P.O. Box 3151 Corrales NM 87048
Street Address: 5 Calle de los Howards Corrales NM 87048
Phone Numbers: Home: 
Office: 
Mobile/Cell: 505-869-6460

E-Mail Address: 
For which Board are you volunteering? C.I.A.C.

Briefly state your reason(s) for wanting to serve on this Board or Commission.

Community engagement

Briefly state your understanding of the key issue(s) facing this Board or Commission.

Prior board & building development.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

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Received By: __________________________ Date Application Received: __________________________
Initial Application  [ ] Renewal: 
Mayor's Initials: __________________________ Date of Confirmation: __________________________
Term Expires: __________________________

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