Introduction

The Village of Corrales has developed a plan to serve as a roadmap for safely reopening in the wake of the COVID-19 Health crisis. The Village of Corrales is committed to helping our government and businesses reopen in a safe, responsible manner, recognizing that public health and safety is always our number one priority. Our goal is to return to normal government and economic activity, when deemed safe to do so, while taking steps to protect the public. This plan is intended as guidance throughout the pendency of the emergency. It is a living document and will change as required by new information, local conditions and state directives.

Below are some factors that will be considered during the implementation of this plan:

- The trajectory of positive cases in Sandoval County;
- Statistics of data related to positive cases, particularly as it relates to our ZIP code 87048 and those close to us in Rio Rancho and Albuquerque;
- Phases as triggered by current local conditions and the governor's directives;
- Awareness that many workers come from larger populated areas to work in our businesses and in our government.

The Village is willing to provide the following help to ensure safety in our community:

- Help determine the correct occupancy rating by the Corrales Fire Department for each business;
- Install portable hand washing stations on Corrales Road for our guests and locals; and stand-alone hand sanitizer stations as appropriate.

How you can help:

- Wear masks
- Social Distancing
- Wash and Sanitize your hands
- Limit travel stay home and stay safe
Guidance Applicable to All Phases

Employees should continue to practice good hygiene by adhering to the following guidelines:

- Must wear masks
- Social Distancing
- Limit travel stay home and stay safe
- Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
- Avoid touching your face.
- Sneeze or cough into a tissue, or the inside of your elbow.
- Disinfect frequently used items and surfaces as much as possible.
- Use non-medical face coverings while in public, especially in circumstances that do not readily allow for appropriate physical distancing (e.g., grocery/retail stores, pharmacies, public transportation).

People who feel sick should stay at home.

- Do not go to work.
- Contact and follow the advice of your medical provider.
- Follow local health department guidance on isolation and quarantine.

Signage (Mandatory):

- Signage at each public entrance to a Village building shall inform the public not to enter the facility if they have a cough or fever; maintain a minimum of six-foot distance from one another (other than family/household members).

Measures to Protect Employee Health (Mandatory):

- All employees shall receive temperature screening prior to each shift and shall not be allowed to work if employee’s temperature is 100.4 degrees or higher.
- All employees shall wear face coverings when within six feet of another employee or member of the public.
- Break rooms, bathrooms and other common areas shall be disinfected twice daily.
NOTE: The Village will adhere to all current CDC and state health directives.

PHASE ONE:
- Village personnel will continue to work through modified operational processes currently in place to serve citizens. The Village will follow health and safety and CDC guidelines and protect our employees. Village Hall will continue to be closed to the public. Citizens will be able to conduct business online and by phone.
- Public meetings will continue as defined by the Attorney General guidelines and will be conducted via teleconference.

PHASE TWO:
- Village staff will be back to work but continue to limit public access to our facilities. We will follow the Governor's health orders for safeguarding employees, while continuing to provide services to the public through phone, online, and by email. Certain in-person meetings may also be permitted by appointment only and by following social distancing practices.

PHASE THREE:
- The Village plans to reopen Village Hall, with some modifications to protect visitors and employees from the spread of COVID-19.
- People will have to enter the building through the main entry doors, and only two customers will be allowed at the payment and Planning and Zoning areas at a time. There will be no waiting in the lobby area, and overflow waiting will be outside.
- The Village recommends visitors to Village Hall wear gloves and a mask.
- Appointments will be required to meet with Village staff members, and customers are encouraged to utilize online services or mail to conduct business with the Village.
- Public meetings may resume in person.

NOTE: These guidelines may change to reflect the most current directives as published under state or federal guidelines.
Parks and Recreation Guidelines

Employees:

- Temperature checks of all employees at the start of shift
- Increases to hand washing protocols
- Daily sanitization of employee work spaces

Parks:

- Limit gatherings to ten people or less
- Maintain social distancing when allowable
- Benches and other high traffic areas will be sanitized daily
- Outdoor restrooms will be sanitized daily
- Play equipment will remain closed until otherwise stated

Tennis Courts:

- Tennis courts will be limited to four people at a time
- If full, time limits will be set on players so that others may use the courts
- Entrance gate will be sanitized daily

Liam Knight Pond:

Liam Knight Pond is not a state park and will be considered as a Parks and Recreation facility. That means it falls under the statement above and will remained closed until allowed to open. When allowed to open:

- Maintain social distancing protocol
- Benches will be limited to one person each
- Capacity limits (20 persons)
- Benches will be sanitized daily
Corrales Pool:

We are unable to get our annual inspection and a permit to operate until the Environmental Department gets approval from the state to resume operation. Until that time, the pool will remain closed. When allowed to open:

- Limits to capacity (50 persons)
- Time limit on patrons at the pool facilities (2-hour sessions)
- Glass barriers between patrons and cashier
- Social distancing markers for entrance line
- Sanitizing measures will be taken in between patron sessions (four times daily)
- Temperature checks of all patrons entering pool area
- Everyone must shower before entering pool

Robert Bell Skate Park:

- Maintain social distancing protocol
- Benches limited to one person each
- Benches and high traffic areas will be sanitized daily

Public Works

Normal Operations

Corrales Community Public Library

PHASE ONE:
Starting June 1st, 2020, Monday through Friday 2 to 6 curbside delivery of hold items
Library is closed.
For online website services see www.corraleslibrary.org.

PHASES TWO and THREE:
To be determined per state directives and local conditions.
Corrales Senior Center

Corrales Senior Center is offering hot meals through a drive through, Monday, Wednesday and Friday. They are also offering frozen meals for Tuesday and Thursday (pick up on Monday & Wednesday).

For current information check: www.sandovalcountynm.gov/departments/community-services/senior-services/.

Municipal Court

Corrales Municipal Court operating per State Court rules.

Corrales Growers Market

PHASE ONE
Drive through Market Sundays 9-12.

PHASE TWO AND THREE
For current information check: www.corralesgrowersmarket.com/

COMMUNITY OUTREACH AND EDUCATION

During the reopening phases of the economy we will use our local Emergency Manager, Corrales MainStreet and our Local Business COVID-19 Resource Team to go out in the community to help business owners as well as the public to ensure proper social distancing measures are followed by:

- Providing businesses information on how to operate on a modified model and at reduced capacity;
- Sharing information on proper sanitizing and cleanliness for those they interact with;
- Giving each business this plan to follow;
- Providing guidance for signage to local businesses;
• Assuring all have personal protective equipment to include masks, sanitizer and gloves as needed, and
• Expanding our online resources and continuing to spread our message via Social Media.

General Guidelines

Individuals

• The Stay at Home Directive is extended for individuals until May 15th.
  o All vulnerable individuals should continue to follow the stay at home guidance.
  o All individuals, apart from members of a household, should:
    ➢ When in public (e.g., parks, outdoor recreation areas, shopping areas), maintain at least six feet of physical distance from others.
    ➢ When in public they should use a mask and sanitizers.
    ➢ Avoid gathering in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing.
    ➢ Minimize non-essential travel and adhere to New Mexico guidelines regarding quarantine.

Employers

• Employers should:
  o Develop and implement appropriate policies, in accordance with federal, state, and local regulations and guidance, and informed by industry best practices, regarding:
    ➢ Social distancing and protective equipment.
    ➢ Temperature checks to ensure it is not over 100.4 degrees and symptom screening.
    ➢ Testing, isolating, and contact tracing, in collaboration with public health authorities.
    ➢ Sanitation.
    ➢ Use and disinfecting of common and high-traffic areas.
  o Monitor workforce for indicative symptoms. Do not allow people with symptoms of COVID-19 to work.
o Collaborate with public health officials when implementing policies and procedures for workforce contact tracing following an employee’s COVID-19 positive test result.
o If an employee tests positive for the virus they should self-isolate for 14 days.
o A business with an employee that has tested positive should close temporarily to allow for disinfecting.

● All employees should wear personal protective equipment (PPE);
o Face Covering (Mask/Face Shield)
o Use sanitizer frequently or use gloves

● Except as otherwise specified in this guide, the operation of non-essential businesses provided in the Stay at Home Directive is extended until Phase One begins.
o Following the expiration of the Stay at Home Directive, businesses may no longer be designated essential or non-essential, except as otherwise provided in this guide.
o Employers should:
  ➢ Continue to encourage telework whenever possible and feasible with business operations.
  ➢ When telework is not feasible, employers are encouraged to accommodate alternative work schedules such as shift work and staggered scheduling in order to adhere to social distancing guidelines.
  ➢ Close common areas where personnel are likely to congregate and interact or enforce strict social distancing protocols.
  ➢ Minimize non-essential business travel.
  ➢ Make special accommodations for members of a vulnerable population or those with vulnerable household members.

● Businesses that reopen should adhere to the reopening guidelines for Phase One.

Guidance for Vulnerable Population

● All vulnerable individuals should continue to follow the stay home guidance. Family and household members of vulnerable individuals should continue to follow the stay home guidance. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents.
• Vulnerable Individuals include people over 65 years of age and/or those with serious underlying health conditions, including uncontrolled high blood pressure with heart disease, chronic lung disease, uncontrolled diabetes, obesity, pregnant women, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

• Until the threat of the virus is lessened and we know more about the threat we are facing, we ask everybody to continue to follow the stay home guidance issued by the State of New Mexico. We also request that our residents and guests continue to educate themselves on ways to protect our community. We also request our local food businesses to expand home delivery and curb-side pickup while using personal protective equipment and screening protocols.

General Business Reopening Guidelines

PHASE ONE:

• All employees should wear personal protective equipment (PPE);
  o  Face Covering (Mask/Face Shield)
  o  Sanitizer or gloves as needed
• Health assessments (temperature scan to ensure fever is not over 100.4 degrees/ cough/ flu like symptoms) should be conducted for all employees at the beginning of each shift.
• Make hand sanitizer readily available for employees and customers.
• In establishments where customers wait in a line, non-household member customers should remain physically distanced.
• Waiting areas where adequate physical distancing may not be maintained should be closed.
• Customers should be encouraged to call for a reservation or an appointment, or establishments should use an online wait listing application.
• Physical distancing of 6 feet should be maintained between non-congregate customers,
• A reduction in capacity of 50% of total occupancy for restaurants and non-essential businesses;
  o  A reduction of seating in service and waiting areas;
  o  Management of waiting areas and waiting lines; or
  o  Systems that reduce the amount of contact time between customers and staff.
• Retail allowed capacity of 20% of Fire Code capacity
PHASE TWO: An increase in capacity to 75% of the total occupancy load;

- Group size has increased from 10 people to 50 people.
- All other provisions remain the same as Phase One for general business operations.

PHASE THREE:

- Return to normal operations.

Restaurant / Bar / Brewery / Distillery / Wineries Guidelines

ALL PHASES

- All employees wear personal protective equipment (PPE);
  - Face Covering (mask/Face Shield).
  - Use hand sanitizer or gloves depending on need.
- Health assessments (temperature scan to ensure fever is not over 100.4 degrees / cough/flu like symptoms) should be conducted for all employees at the beginning of each shift.
- Make hand sanitizer readily available to employees and customers.
- A specific cleaning plan should be implemented, and employees should be trained in proper sanitation practices. Materials will be a specific cleaning plan should be implemented, and employees should be trained in proper sanitation practices. Please contact the Village if you need assistance with PPE and sanitation supplies.
- All surfaces occupied should be cleaned between customers, including tables, chairs, booths, and highchairs.
- Table items including, condiments, menus, napkins, and décor, should be removed from the table unless they may be adequately cleaned between customers.
- Menus should be disposable or cleaned between customers.
- Growlers and refillable or reusable containers should be cleaned prior to being refilled.
- Comply with applicable New Mexico Environmental Health Department Recommendations.

PHASE ONE:

- Capacity should be limited to 50% of normal operating capacity to allow for adequate group spacing.
- Tables should be limited to six people per table.
● Establishments should provide for 6 feet of physical distancing between groups and or tables by:
  ○ Increasing table spacing, removing tables, or marking tables as closed;
  ○ Providing for a physical barrier between tables; or
  ○ In-house dining for quick service restaurants should remain closed, if all guidelines cannot be met, including the cleaning of every table between customers.
● Sitting or standing at bars or counters is not allowed.
● Winery and Distillery tastings are not allowed.
● In bars, drinks and food should be served to customers at a table.
● Self-self-service buffets should be closed.
● Self-service drink refills are not allowed. Service cups, straws and lids should be behind a counter and handed to customers.
● Service condiments should be eliminated.

PHASE TWO:
● Capacity may be increased to 75% of normal operating capacity.
● Tables should be limited to 10 people per table.
● Establishments should continue to provide for physical distancing between groups and or tables but may increase capacity.
● In-house dining for quick service restaurants should remain closed if all guidelines cannot be met, including the cleaning of every table between customers.

PHASE THREE:
● Continue to practice social distancing when practical.
● Establishments should begin to resume normal occupancy while continuing to follow the guidelines for all facilities.

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**Personal Care / Spa/ Health and Wellness Services Guidelines**

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**PHASE ONE:**
● Health assessments (temperature scan to ensure fever is not over 100.4 degrees / cough) should be conducted for all employees at the beginning of each shift.
● All employees to wear personal protective equipment (PPE);
  ○ Face Covering (Mask/Face Shield)
Sanitizer or gloves, make hand sanitizer readily available.

- Operations that require close personal contact for an extended period result in exposing staff and customers to greater levels of risk. These situations require additional safety and health precautions.
- Screen customers prior to appointment for symptoms of fever, shortness of breath or a cough. Customers that have any of these symptoms should be rescheduled.
- Utilize a face mask/covering for staff and customers.
- Stylist/artist/service-provider and customer would be a “station” that would be 6 feet away from other “stations”.
- Provide for 6 feet of physical distancing between stations, this may require:
  - A reduction in capacity;
  - Increasing spacing, removing stations, or marking stations as closed;
  - Providing for a physical barrier between stations;
  - A reduction of seating in service and waiting areas; or
  - Systems that reduce the amount of contact time between customers and staff.

**PHASE TWO:**

- Establishments should continue to provide for physical distancing between stations.

**PHASE THREE:**

- Continue to practice physical distancing when practical.
- Establishments may resume normal occupancy while continuing to follow the guidelines for all facilities.

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**Traditional Lodgers and Short-Term Rentals Guidelines**

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**ALL PHASES:**

- Health assessments (temperature scan to ensure fever is not over 100.4 degrees / cough/flu like symptoms) should be conducted for all employees at the beginning of each shift.
- Make hand sanitizer readily available.
- Modify the work to keep employees separated
- Offer a contactless check-in and check-out procedure.
- Reduce interaction with guests.
- Follow CDC guidelines for sanitizing and disinfecting.

PHASE ONE:
- Traditional lodging properties will only be rented at 50% maximum occupancy.
- No vacation rentals to out of state residents.

PHASE TWO:
- Traditional lodging properties may be rented at 75% maximum occupancy.
- No vacation rentals to out of state residents.

PHASE THREE:
- Traditional Lodging properties may be rented at full maximum occupancy.
- Establishments may resume normal occupancy while continuing to follow the guidelines for all facilities.

NOTE: Suggestions gathered by the Local Business COVID-19 Resource Team from local businesses on how they see reopening are included in Appendix
### Appendix A

<table>
<thead>
<tr>
<th>Prep-Plan Phase</th>
<th>Phase 1</th>
<th>Phase 2</th>
<th>Phase 3+</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dates</strong></td>
<td>May 15, 2020</td>
<td></td>
<td>Note: July 31 FPUC ends/benefits cliff</td>
</tr>
<tr>
<td><strong>Federal Gating Metrics</strong></td>
<td>Cases: Downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests)</td>
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<td><strong>SoNM Gating Metrics</strong></td>
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<td><strong>Mass Gathering</strong></td>
<td>&lt;5</td>
<td>&lt;10</td>
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<tr>
<td><strong>Social Distancing Distance</strong></td>
<td>6’</td>
<td>6’</td>
<td>???</td>
</tr>
<tr>
<td><strong>Revisions to Essential Business and Stay at Home Orders</strong></td>
<td>● See April 11 order</td>
<td>● Outdoor Rec, Open Spaces (excluding playground equipment etc.)</td>
<td>● Personal beauty/care&lt;br&gt;● Gyms/Fitness Studios</td>
</tr>
</tbody>
</table>
| **Occupancy Metering – Essential** | 20% of Fire Capacity | 20% of Fire Capacity | ????
| **CSPs (COVID Safe Practices) for Transmission Prevention** | · Public Information Display of actions deployed at place of business  
· Hand sanitizer readily available to the public  
· Ample hand washing access/opportunities afforded to employees  
· Employees required to wear mask and/or partitions between public and  
· Employee temp checks every | · Same plus  
· Disposable gloves and mask made available to public (presumption is improved availability)  
· Surface liners for high touch point area? |
| --- | --- | --- |
| **ED Tools** | · Employer-provided sick time if FFCRA is exhausted (State Tax Credit)  
· NM-ERTC/Employee Retention Tax Credit |  
| **CSPs (COVID Safe Practices) for Transmission Prevention** | · Follow best practice, guidance and/or regulations of CDC, NM DOH, NM ENV-Food Program, OSHA, RLD, Industry Trade Associations etc. |
Appendix B. Materials from Local Business COVID-19 Resource Team

Village of Corrales Reopening

Obviously, these suggestions vary by each establishment

Retail Sector
- Follow state directive
- Limit numbers in store
- Disinfect common surfaces
- Have hand sanitizer available upon entry
- Employees have masks
- May have limited hours in beginning
- Would like customers to wear masks but do not want to take away PPE
- Have social distancing
- Provide a document outlining rules for merchants so they can support their initiatives of masks, sanitizer, gloves
- Customers wear masks
- Limit number of customers in at any given time
- Willing to abide by directives from the Governor

Professional Sector
- Reduced staff
- Social distancing
- One on one appointments – sanitize before and after visit – masks required
- Businesses should update their website with hours and protocol
- Try to limit contact by using technology – email, Zoom etc

Hair/Barber
- Will follow state directive at a minimum
- Sanitizer at the door
- Masks
- Space client’s appointments to allow for sanitizing between customers
- Half feel comfortable opening when given direction from the Governor Other half will wait to open until we no longer have a growing number of cases and deaths some will go above and beyond minimum standards – stylist/barber would change into scrubs, mask,
gloves and shields when arriving for work. Change to street closes before leaving and washing the work clothes for the next day. Would have shoes only for work.

- Customers would wait in the car until appointment, have their temperature taken, if higher than 99 degrees they have to reschedule. If ok they will come in, wait to put on a disposable cape, mask and shoe covers before haircut.
- 75% are comfortable with implementing these changes – 25% not comfortable reopening even with the changes
- All said that they could use help getting the required PPE for each client
- 25% didn’t feel they would have problems financially meeting the requirements – 75% feel it could be a hardship because daily income will be less with having to allow time to clean between clients

**Wellness**

- Follow state directive
- Masks and sanitizer
- Space clients to allow for cleaning in between
- Thoroughly sanitize any equipment between users
- Social distancing in small classes
- One on One only for massage etc
- Will not take clients who are ill or have a temperature
- Therapist and customer will wear masks during session
- Provide sanitizer

**Restaurants/Bars**

- Will adhere to state directives
- Each establishment will have to look at their numbers to see if it is feasible to call staff back and not be able to keep them employed because of limited capacity and people’s concerns about going out to eat.
This will be a Teleconference Meeting which the public is allowed to join.
You will be allowed to join the meeting until 6:35p.m.
Please call 1-699-900-6833 and use Meeting ID: 560131702#. For any questions regarding
the teleconference meeting call Shannon at 505-897-0502

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. GOVERNING BODY PRESENT

Present: Mayor Jo Anne D. Roake (Not voting), Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

C. APPROVAL OF AGENDA

Motion: to approve the agenda, Action: Approve, Moved by Councilor Woldman, Seconded by Councilor Knight.

Motion: to amend the agenda to add ratification of David Dornburg as Mayor Pro Tem as an item under old business, Action: approve, Moved By Councilor Murray, Seconded by Councilor Knight.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

D. PRESENTATIONS

Sandy Rasmussen
Our committee consists of Suanne Derr, who is involved with the retail and arts sectors. John
Perea, who did restaurants and bars. Jennifer Verhoog who did wellness. Gale Horan who did hair salons and barbers. Kim Stuart is doing other professional services. The Mayor asked me to get together a group of business people just to get an idea of where they all are in terms of reopening. Their thoughts, their ideas on things we could send to Santa Fe. They were going to take this week to gather the information, but evidently the Mayor had a phone call with other Mayors which actually accelerated the project. We are going to have that information tomorrow. So, even though I will have more information tomorrow, what little information I do have I will say now. Retail is ready to do whatever it takes to open, whether that be masks, sanitizers, social distancing. Most of the stores are saying that they are so small that they could have five people in their store. They would be thrilled to have five people a day, much less five people all at one time. They would have places for people to wait outside if necessary, whatever it takes to open. Some of them anyways. Some of them don’t want to. Some are saying that if the Governor lets us open on May 15th, they may wait until June 1st just to see how it goes. I talked to John Perea today about what is going on with the bars and restaurants and he is saying that the rumor is that the restaurants will probably be opened last in the process. Also, if they are limiting occupancy, it may just be better for them to stay with takeout so they don’t have to hire the extra help. John’s employees all got unemployment, so they are okay, and he thinks that all the restaurants are okay. I heard that even if they are open, people are going to be hesitant to go out and eat. The demographics of our community are such that they do not want to get sick. John says that it seems like everyone is going to survive. One person doesn’t want any restrictions because it does not feel normal. Casa Perea who has the store and the event space are going to do the social distancing and whatever needs to be done in order to open the store, but they are not having any events for the remainder of 2020. They are taking reservations for 2021. Our B&Bs are open, but since no is coming, they might as well be closed. They can only have 25% occupancy, which is only a room for many of them. Hair salons, she is still gathering information for that, but one of them is going to ask patrons to wear a gown, a mask, booties and use sanitizer. She will do the same and also have a shield. Some of them ask that when the rules come out that we would share them with the businesses and clarify what direction they need to go, because sometimes it is not clear which direction they should go. All and all the Village is in a good spot because people are working together. Landlords are forgiving rent, or greatly reducing it. I haven’t heard of any businesses closing other than Talbot Auctions because of rent issues. Red Paint Studios is working out of her home because her son has immune issues. She was going to move to Albuquerque anyways because she wants to try the Albuquerque market for a while. The good news is that there is plans for a new tapas bar and restaurant. Also, the people who bought the Victorian house across from the Recreation Center have a three-phase project that is going to go on there. There is good and bad, but we are all going to survive because we are a bunch of good people who work together.

Councilor Woldman: Thank you Sandy for your update. Do you know of any of our businesses that applied for any of the money from the federal stimulus package?

Sandy Rasmussen: I know that Ex Novo did. I know a number of the ones that I have spoken to did not because they feel okay and they want to leave the money there for people that need it. In our questionnaire, one the questions we asked was are you comfortable financially implementing any changes? I think if they were financially worried, they would have mentioned it there.

Councilor Woldman: Great, just also as a note, there is going to be an economic development department webinar on Main Street on Thursday at 10:15.

Sandy Rasmussen: I think it is at 2:15.

Councilor Woldman: We will have to double check.

Mayor Roake: Sandy I guess we can expect to get all the data from the committee members and we can
update the council. The Governor did ask for suggestions from the localities so that the municipalities feel like they had a plan that fit them instead of one size fits all. However, I have also been on meetings where the various municipalities would like to sort of look like they are asking people to do the same thing. That may be a little more difficult. I want to assure the businesses that whenever we get some guidance, we will try to get that out to them the best we can. Any other questions for Sandy?

**Councilor Burkett:** Has there been any discussion with any of the restaurants about selling some of the groceries that they could possibly get at wholesale prices? That way we get them some business and also some gross receipts into the Village. There are a couple restaurants in small communities around the state that are doing similar things and it seems like a good idea.

**Sandy Rasmussen:** I am happy to reach out and ask that question. You know that would be a great thing for Las Ristras to do. They haven’t been open because they cannot get enough people, so maybe they could do that.

**Councilor Burkett:** Right, and they don’t have to do everything, but things like milk, eggs, flour, cereal and the bare essentials would be great. I think that would fill people’s needs on a lot of days. There is a restaurant in Aztec that I think is doing it with meat. Its great because they are pulling in gross receipts for the town. That would be great for the Village rather than driving a mile down the road and giving that money to Albuquerque.

**Sandy Rasmussen:** I will bring it up with Mr. Perea since he is my go-to for restaurants.

**Councilor Lucero:** Sandy, could you repeat the names of the people in your committee?

**Sandy Rasmussen:** Suanne Derr, John Perea, Jennifer Verhoog, Gayle Horan and Kim Stuart.

**Mayor Roake:** Well Sandy I just want to say thank you for really wrangling this and we can continue to work on this. I just think it is important to show that we are trying to help the businesses and ourselves as we get ready for the next phase.

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**Erika Edgerly – Intel East Slope Update**

Thank you very much for the invitation to come back and speak with the councilors on the work we have been doing. I am happy to report that we are done with the improvement project on the east side of Intel’s property that abuts Corrales. It is back open completely. We really appreciate the patience from our neighbors as well as from the Village. I know this has taken much longer to get started than anticipated, but I really feel that we got good contractors together and they did a really good job. We have also had the engineering team out there making some adjustments which we will get to the Village. But again, we appreciate the patience of the Village and our neighbors. As soon as the Village offices open back up, Ron will get a copy of the final drawings for your records. I am happy to meet with any of the councilors or even take a socially distant walk with you along the trail. Thank you, Shannon, for pulling up the pictures. The top photo is looking south a little above El Rey Road. As you can see the trail is brand new. The trail is actually canted about three degrees towards the west. There was a curb added with the intent that the trail can be its own retention pond. To the right of the trail you can see the gravel that was added so that will also become a retaining pond. That is at the real narrow part of the trail. That is where the neighbors really reached out to the council and had some specific concerns. I have gotten general feedback from them that they are very happy. I know one of the neighbors walked the path and appreciated the work. The next picture is looking north from the trail near Hop Tree Trail. The pond is there between the two trees and the dark grey you can see in there is gravel that we added for a stability purpose. We terraced this area so that each terrace acts as a smaller pond. The pond itself
is much bigger than it used to be, and there are large rocks in there to ensure that there isn’t more erosion issues for the pond. If you look at the trail itself, again it is canted towards the Intel property. The last picture is the entrance at the Los Cerros junction. We put in some steps and well as more curbing. The curb is pretty high, and is continuous with no breaks in this area. The steps are there to ensure no damage is done to the work we have done in that area. On the other side of the path you can see the wall that was put in. Just on the other side of the wall is about a foot of gravel that has been put in to help slow down water coming in and then settle it out. There is also a terraced pond on the other side of the wall as well. That is our overall update, I can stand for any questions or comments.

Councilor Dornburg: Erika I just wanted to say thank you. I recognize all those places because I have been breathing very hard as I have run in those places in past years. The work looks pretty significant, so thank you, and I can’t wait to put eyes on it. Thank you for the update.

Councilor Murray: Hi Erika, this is the first time I have gotten the chance to talk to you but I did see that you have put a lot of work into this. I do have some concerns. When they designed this, what event did they plan this for?

Erika Edgerly: It was designed to a 100-year flood event. That is consistent with Sandoval County and Albuquerque.

Councilor Murray: I noticed that the curbing is not continuous and has some breaks in it. I walked the path the other day, and there is a section where there is an opening in the fence. There is a break in the curb as you come down the hill and there is a berm that comes around in towards the property. The opening in the fence line looks as if there were significant water that it could still run down into the Village area.

Erika Edgerly: If you wouldn’t mind, could you send me a picture of the area you are concerned about? That way I have some documentation about it. I am happy to follow up on it with engineering design to see what the intent of it is. The curb is not continuous along the entire trail because of the terrain and features that were put in with some of the check dams, some of the berms and some of the rock.

Councilor Murray: I was also talking to Allen Nicolson and one of his concerns is still that there are haybales between the curb and the fence. There are gaps in there where water can flow onto his property because of the vegetation that is in place.

Erika Edgerly: We have had a couple different meeting with Mr. Nicolson and one we are trying to set up with him to address some of his concerns. The guidance from everyone, including the Village was to leave the haybales in place. That’s why they are there. I believe the engineering firm very firmly believed that water that could fall in that section has been addressed with the earth work that has been done. We want to make sure that Mr. Nicolson hears that from the engineers and if we have concerns, we can go back over the map with him.

Councilor Murray: Do you consider then, the terraces and some of the haybales that are in place to be part of the permanent installation?

Erika Edgerly: Yes, I do.

Councilor Murray: Even though the haybales will degrade and so will the terraces?

Erika Edgerly: We have maintenance plans in place that the engineering firm approved. Just as a note
we do quarterly maintenance, which we just completed recently for the entire east slope. So, we will follow those maintenance plans the engineering firm approved.

**Councilor Murray:** My last comment is that there is an opening in the fence right above the property that I think comes off of one of the Intel parking lots. It looks to me that it could stand to maybe have a little bit of work done because it looks like it just comes flat off the property down to the trail. I know you are making big improvements down there at the south end but I think you ought to look into that too because it looks like it is just dirt coming off of that opening. Unless you are going to close that fence off.

**Erika Edgerly:** The fence is hopefully going to be closed off this week. It could push out until Monday depending on the contractor’s schedule. What is going up there that you can’t see is that the dirt up there is actually bermed up and canted back towards Intel. All of that will be remediated and put in place. We are going to be reseeding up there, we just haven’t had the opportunity to since construction just completed.

**Councilor Murray:** So, what kind of grass do you use?

**Erika Edgerly:** It is the DOT standard seeding as recommended by the state.

**Councilor Murray:** Thank you for all the work you have done. I walked up there Sunday and it looks great.

**Mayor Roake:** Any other questions? No? I just wanted to say I am very happy that we have gotten to this point. I feel Erika has been very diligent that this project has come to pass so we thank you and we hope that these improvements will make a big difference when monsoon season comes around. Also thank you Erika, at least from our point of view, for being transparent with us and always willing to answer our questions and concerns.

**E. REPORTS**

1. **Administrator’s Report**

   **Administrator Curry:** The first thing I wanted to report on was the Grower’s market this past weekend which was very successful. We used the same route and plan as before. The reports we have back from Tanya and Lynn were very successful. There are always little bumps, but the crowd was about the same, maybe a little larger. We are happy that people came and were conscious of the rules. The second thing I wanted to mention was the DFA budget coming up. They have extended some deadlines. I think I mentioned this last meeting, but they have asked us to resubmit last year’s budget. The deadline for submitting the initial budget is June 1st. The final budget deadline will be July 31st. As we are working through all of that, we are aware that there will be a special session sometime in June so we will just have to see what happens there. But, the DFA is being very helpful as we go through this process. A couple of other things that I am happy to report on is the library parking lot was made much better by Michael Chavez and his crew. The parking lot is much more accessible now and the library entrance has been moved to make it more appropriate to go in there. So, if you get a chance to go by, you will certainly see that a lot of work has been done. Plus, if you go across the street, to Village hall, you will also notice that the library has a hotspot set up there for anyone who wants to take advantage of some digital reception. You will also note that we are continuing work on the new P&Z building. We are running into some normal issues during the course of construction. Facility Build as a contractor has done excellent work and has been timely on their schedule and reporting. Salce Basin is ahead of schedule. Michael got some great photos of the work going on. It is a project that the Village should be proud of and it is something that we can
point to from an efficiency. The last thing I wanted to report is that the Mayor has been elected to District 8 to be our representative in the Municipal League. As you know the Municipal League is going through a lot of changes right now, so I think this is extremely important to the Village in our, and other communities’ representation there. She was unanimously elected there yesterday. The Municipal League is our voice in the legislature, so our representation is being well fought for.

**Councilor Knight:** I was wondering about the Grower’s Market, I heard that they had people on bikes as well as someone on a horse go through. Is that going to be okay, or are they going to try to get people just to go in their vehicles?

**Administrator Curry:** We are trying to make them adhere to the rules put out there. Tanya, do you want to add anything?

**Commander Lattin:** I did get a request from a councilor and the Grower’s Market to allow bicycles. There are some people who only ride their bicycles. Any other rules about other animals we can enforce. That one is really up to them because someone stated that in the state of New Mexico, a horse is considered a vehicle.

**Councilor Knight:** I had one other question about code enforcement. Is the code enforcement on the job, even during COVID?

**Administrator Curry:** Our code enforcement officer is on the job. She is in the office nearly every day and she does go out. The schedule is certainly abbreviated by some of the precautions we are taking. One of the reasons we have been extremely happy with her work was that I overheard a phone conversation she was having in the office yesterday and she is very straight forward and she sometimes gives people the answers they do not want to hear. She is always very polite and straight forward.

**Councilor Woldman:** I had a question. The money that came out of the recovery package for states and municipalities, we know that larger cities are going to get a set amount, but there is $1 Billion that came to New Mexico for municipalities. Do we know is there a formula that has been set for those monies yet?

**Administrator Curry:** I am going to defer to the Mayor.

**Mayor Roake:** No, we do not know that yet. I am going to be on several calls and I will continue to see what that formula might be.

**Councilor Woldman:** Thank you, and as you might have read, the next monies are going to be pushed hard for states and localities. It will also be for reimbursement of lost revenue, not just for COVID expenses. Hopefully that will all come forth sometime at the end of May.

**Councilor Murray:** I had a request for the Grower’s Market, is there any chance they could go back to a walking market? This person was referring to Los Ranchos and how successful they seem to be.

**Administrator Curry:** One of the reasons we have done the drive through market was to find a better way to adhere keeping people from gathering in groups. I think that until such time that we get further into the transition of opening up that is something we can discuss. For the short term we are going to stay where we are at right now.
Councilor Murray: I think that is a pretty good idea too. She did say she wanted to ride her bike and I said it was like any other vehicle you are not protected from the virus whether you are in a car, horse or bicycle. Anyways, thank you, I think that is a good idea.

Councilor Lucero: I just wanted to follow up Councilor Murray’s statement. First, and I do not think we can say it enough, I appreciate the work that goes into the Grower’s Market. The comments that I got were similar, just to reiterate what Councilor Murray was saying. The comments I got wanted to explore the feasibility of a walking market. But certainly, as we begin to open up again, is there a feasibility to opening that back up again?

Administrator Curry: What I would say to that is that the Grower’s Market, because of the situation we are in, is always going to be a work in process. What makes our situation a little unique is that it is taking place in the Parks and Recreation area, which is currently closed to the public. So as restrictions start to lighten up, we will certainly look at that, but since it is currently closed it is kind of an issue with consistency. So, with the whole area being closed, we are trying to accommodate the Grower’s Market in that context. It makes it a little different than the facility at Los Ranchos, but everything is on the table and everyone is trying to get back to normal. I don’t know if it will ever be normal again like it was, but we are trying to work with everybody. Lynn doesn’t even know when the swimming pool might be open or if it can open. So, with the idea that the facility is closed, we have tried to carve out the Grower’s Market as precisely as we can.

2. Department Reports
3. Boards/Commission Reports

F. COUNCILORS FORUM: This section is for information purposes only, not for discussion and debate, to inform the Governing Body of an issue/concern that would not be addressed on the agenda during the business session.

Councilor Burkett: I would love to see if the Village could do some sort of marketing campaign to try and get people to go to the local businesses. We can meet most of their needs in terms of essential services. We have a pharmacy; the frontier mart is great for basic groceries and the Mercantile fills a very important need. I don’t know what our role could be in promoting that, maybe our friends at the Corrales Comment could help with that. Maybe if Mainstreet could put together a list of all the essential businesses in Corrales, I think that would be very helpful.

Councilor Murray: I know I sent you, Ron and Michael Chavez an email about the bicyclists. I think we also need to look at some sort of safety campaign for equestrian, pedestrian and bicyclists in the Village. There seems to be some concern about people not paying attention to the horses.

Councilor Knight: I just wanted to comment that the Corrales Comment actually has a list of the businesses and what they are offering like drive up services. There is some information there about the businesses that are open.

Councilor Woldman: I just wanted to thank the community for all the contributions to the KARMA pet foodbank. It has been overwhelming and has been terrific. We know that this is going to be a concern for quite some time and continued support is appreciated. This may relieve some people from having to choose to feed themselves or their pets, or surrender their pets.

G. CORRALEÑOS FORUM: This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. There is a 3-minute time limit, unless approved by the Presiding Officer.
All comments must be emailed and will be read into the record. Please email comments to the Village Clerk at sfresquez@corrales-nm.org no later than 12:00 p.m. on Tuesday April 14th.

H. CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Village Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of minutes for April 14th, 2020 Regular Council Meeting

Motion: to approve the consent agenda, Action: Approve, Moved by Councilor Stuart Murray, Seconded by Councilor Mel Knight.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

I. ITEMS REMOVED FROM CONSENT AGENDA:

J. OLD BUSINESS:

Mayor Roake: I am now going to return to our business of Mayor Pro Tem. At the last meeting the council voted to put David Dornburg in the position of Mayor Pro Tem. We were asked tonight to ratify that. So, I am going to ask for a motion to ratify David Dornburg as Mayor Pro Tem.

Motion: to ratify David Dornburg as Mayor Pro Tem, Action: Approve, Moved by Councilor Stuart Murray, Seconded by Councilor Kevin Lucero.

Vote: Motion carried by unanimous vote (summary: Yes = 6).

Yes: Councilor William Woldman, Councilor Kevin Lucero, Councilor Stuart Murray, Councilor Mel Knight, Councilor David Dornburg, Councilor Zachary Burkett.

K. ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

Graduation Parade on May 23rd

Economic Team

Presentation from Sandy on Business

Lodger’s Tax

L. ADJOURNMENT

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 4324 CORRALES ROAD, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: www.Corrales-NM.org click on Government & Council Meetings

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary
aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at the Village Offices located at 4324 Corrales Road, at least five (5) days prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 897-0502, or by e-mail at sfresquez@corrales-nm.org if a summary or other type of accessible format is needed.

NEXT REGULAR COUNCIL MEETING: November 12, 2019 at 6:30pm

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and the Open Meetings Resolution 18-035.

Approved this 12th day of May 2020.

Shannon Fresquez, Village Clerk
Name: **Liza Volkman**

Date: 4/6/18

City/State/Zip: **Corrales, NM 87048**

Contact Numbers:
- **Home:**
- **Office:**
- **Mobile/Cell:**

For which Board are you volunteering? **Corrales Library**

Is this appointment a? **Renewal** **New**

If NEW appointment, who do you replace?

Briefly state your reason(s) for wanting to serve on this Board or Commission.

I have lived in Corrales since 1985 and I have been a supporter of the library since my first day. I have been a volunteer and I have participated in many programs over the years. I want to do everything I can to ensure the Corrales Library continues to grow and thrive.

Briefly state your understanding of the key issues) facing this Board or Commission.

I believe there are 2 main issues, funding and relevance in the digital age. With so much content available online, the library has to change its model to adapt to new patron needs. I believe that the programs and classes offered at the library is exactly the right way to engage, but they also require more funding.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

I have an MBA and an undergraduate degree in behavior psychology that will be relevant to both funding and community engagement reviews. I also am on the board of the Corrales Arts Center.

You may attach document if additional space is needed.

FOR OFFICE USE ONLY

Date Application Received

Mayor’s Initials: Date of Confirmation:

Length of Term: Term Expires:
Name: Lou A. Murphy
Date: 4/8/18

Mailing Address: ________________________________

City/State/Zip: Corrales, NM 87048

Contact Numbers:
Home: ________________________________
Office: ________________________________
Mobile/Cell: ________________________________

Email Address: ________________________________

For which Board are you volunteering? Library

Is this appointment a? Renewal [ ] New [x]

If NEW appointment, who do you replace? ________________________________

Briefly state your reason(s) for wanting to serve on this Board or Commission:
I have been a volunteer at the library for six years. I am interested in the village and would like to donate time and energy to the community.

Briefly state your understanding of the key issues) facing this Board or Commission:
Sustainability of this important foundational Corrales institution and landmark.

Please list any experience that would be pertinent to your appointment to this Board/Commission:
Resume attached

You may attach document if additional space is needed.

FOR OFFICE USE ONLY

Date Application Received
Mayor's Initials: ___________ Date of Confirmation: ___________
Length of Term: ___________ Term Expires: ___________

Revised October 2012
Lou Murphy
403 GCG
Corrales, NM 887048

Insurance Industry
1972 – present

- Extensive experience in the excess and surplus lines insurance industry including all facets of underwriting profitability and leadership
- Casualty reinsurance placements both facultative and treaty
- Program and project management
- Led divisional transformation projects
- Consultant for prominent information technology company working with tier 1 carriers

Professional Organizations

  - Co-leader for the AAMGA Automation committee whose purpose is to provide information technology strategy and education applicable to both the excess and surplus lines agency and carrier.
- Desert Foothills Land Trust Board of Directors 1998-2005
  - Participated and led strategic planning sessions and the resulting implementation necessary to support and promote the mission of this highly respected, growing nonprofit with an operational budget of $400,000, $7 million in assets and 500 acres of desert preserve.
- Desert Mission Board of Directors 1997-1999
  - This nonprofit subsidiary of John C. Lincoln Hospital was organized for identifying, responding to and contributing to the social economic wellbeing of the Sunnyslope and North Phoenix area.
- Corrales Community Library Volunteer 2012 to present

Education

1982 Summa Cum Laude graduate of Arizona State University, Bachelor of Science in Insurance

1985 Certified Insurance Counselor designation with continuing education requirements completed through 2011

References Available on request.
**Boards/Commissions/Committee Application**

**Name:** JIM WRIGHT  
**Mailing Address:**  
**Street Address:**  
**Phone Numbers:**  
**Home:** N/A  
**Office:** N/A  
**Mobile/Cell:**  
**Date:** 7/26/18  
**E-Mail Address:**  

For which Board are you volunteering? LIBRARY

**Briefly state your reason(s) for wanting to serve on this Board or Commission.**

CORRALES COMMUNITY LIBRARY IS AN EXCELLENT LIBRARY AND I WOULD LIKE TO BE A PART OF THE WORK TO CONTINUE ITS GROWTH IN QUANTITY AND QUALITY OF ITS SERVICES.

**Briefly state your understanding of the key issue(s) facing this Board or Commission.**

FUNDS IS ALWAYS A ISSUE, THE HIRING OF A NEW DIRECTOR WILL UNDOUBTEDLY CREATE MORE CONCERNS AND PROCEDURES. THE SMOOTH TRANSITION OF RESPONSIBILITIES WILL BE OF PARTICULAR IMPORTANCE.

**Please list any experience that would be pertinent to your appointment to this Board/Commission.**

HAVING LIVED IN CORRALES FOR 27 YEARS PROVIDES A UNDERSTANDING OF THE NEEDS AND CONCERNS OF THE RESIDENTS. I AM A VOLUNTEER AT THE LIBRARY AND CARRIAGE HOUSE LIBRARY GARDENS. I HAVE A MASTER'S DEGREE IN LIBRARY SCIENCE AND WAS DIRECTOR OF THE CARRIAGE HOUSE LIBRARY FOR 27 YEARS. I AM AN EDUCATOR AND TAUGHT PUBLIC SCHOOL MUSIC IN NEW MEXICO.

Please use reverse side of paper for additional space if needed.

**Received By:**  
**Initial Application:** ☐  
**Office Use Only Date Application Received:**  
**Renewal:** ☐  
**Mayor's Initials:**  
**Date of Confirmation:**  
**Term Expires:**  

Revised August 10, 2005 2:56 PM
Name: Cynthia Nava
Mailing Address: Corrales, NM 87048
Street Address:
Phone Numbers: Home:
Office:
Mobile/Cell:
E-Mail Address:

For which Board are you volunteering?

Briefly state your reason(s) for wanting to serve on this Board or Commission.
I am a lifelong educator. In my previous work in the southern part of the state, I helped create and sustain the Anthony Valley library. I feel the library is a great asset for the village.

Briefly state your understanding of the key issue(s) facing this Board or Commission.
I frequent the library. I love the children's section. I know here is a library board as well as "Friends of the library." My hope would be to make the library the learning center of Corrales, adding to our quality of life.

Please list any experience that would be pertinent to your appointment to this Board/Commission.
teacher
school superintendent

Please use reverse side of paper for additional space if needed

OFFICE USE ONLY

Received By: ____________________________ Date Application Received: ____________________________
Initial Application 1 Renewal: ☐
Mayor's Initials: ____________________________ Date of Confirmation: ____________________________
Term Expires: ____________________________
BIOGRAPHICAL SKETCH

Cynthia Nava

Gadsden Independent School District Superintendent, Retired
New Mexico State Senator, Retired
Teach for America, Interim State Executive Director

Academic:
MA Eastern Illinois University, Clinical Psychology, 1977
BA Western Illinois University, Psychology/Special Education, 1973
PhD New Mexico State University Educational Leadership/Curriculum 2010

New Mexico Educational Experience
Gadsden Independent School District
Fall 1980       Educational Diagnostican
Fall 1983       Instructor, Gifted and Learning Disabled
Fall 1986       Director of Special Education
Fall 1991       Assistant Superintendent for Instruction
Spring 1993     Deputy Superintendent
Spring 2001-2004 Associate Superintendent for Student Services
Spring 2005-2006 Associate Superintendent for Student Services/Instruction
Spring 2006-2007 Deputy Superintendent
Fall 2007-2011  Superintendent

Superintendent
Gadsden Independent School District
Anthony, New Mexico

Served as Superintendent of Gadsden Independent School District, New Mexico’s fourth largest school district with more than 14,000 students. I was responsible for 22 schools, over 1,000 permanent and temporary employees, and financial resources exceeding $200,000,000. Primary responsibility was to provide direction, vision and management of resources and personnel for the district. Accomplishments included:
Balanced the budget and restored fiscal responsibility after Inheriting a district with a 3.7 million dollar deficit and four delinquent audit reports to the state auditor
Redesigned 4 schools turning underperforming schools into those that made As and Bs in the state rating system
Partnered with Innovate Educate to provide schools with the latest technology and distance education integrated curriculum
Created a Blue Ribbon School together with the staff of Santa Teresa Elementary School with over 70% of the students living in poverty
Introduced the Avid program in all middle and high school campuses to reach out to at risk students to ensure their entry into college
Introduced the Cambridge diploma, a rigorous curriculum that results in earned college credit upon high school graduation
Established the first Early College High School so that students could receive advanced certificates and college credit while in high school
Introduced Teach for America, bringing the first 20 candidates to the border region
Made a B+ overall district rating in the new NM A-F grading system
Exceeded the NM average graduation rate

Study at Le Cordon Bleu Dallas 2015-2016

Teach for America  NM State Executive Director October 18-Current

Related Experience:
1973-75 Instructor, Severely Emotionally Disturbed, Galesburg, Illinois
1977 Science Evaluator Illinois State Department of Education
1978 Infant-Toddler Home educator for At-Risk Populations, Macomb, Illinois
1977-80 Instructor, Severely Emotionally Disturbed, El Paso, Texas
 current New Mexico First Board Member
2012-current Santa Fe Arts Foundation Board Member
2017-current Illustrative Math National Board Member

Legislative Service:
New Mexico State Senator 1993-2012
Most Significant Legislation as Lead Sponsor
Universal Pre-K
Math & Science Act
High School Redesign
Lottery Scholarship Opportunities for Undocumented Students
Creation of First State-wide Charter Residential School for the Performing Arts
Omnibus Capital Outlay Bill for School Construction

Recognitions:
National Assessment Governing Board Member
Appointed by Secretary Spellings Fall 2007-2011
2008 Ancor Foundation Community Builder Award
for building communities inclusive of persons with disabilities

2009 New Mexico Journal Sage Award naming 20 Women Making a
Difference Commemorating Sage's 20th Anniversary
2010 National Service Learning Award sponsored by State Farm
Insurance
2010 New Mexico First Spirit of Bi-partisanship Award
2012 New Mexico State University First Annual Cornerstone Award2012
Brevly state your reason(s) for wanting to serve on this Board or Commission.

I was born and raised here in Corrales and have lived here my whole life, and I would like to be involved in and play a role in serving the community I call home and helped make me the person I am today.

Brevly state your understanding of the key issue(s) facing this Board or Commission.

Corrales is a small rural community, and the things that make it unique are things like its location, history, size by population as well as land, and its diversity. These are the things that make Corrales special but also the things that need to be carefully considered when it comes to planning and zoning. For example, Corrales has a population reaching close to 10k, businesses, and roots in farming. The question is, how do we make decisions that bring all these things together and are in the best interest of the village and all that call it home.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

I am from Corrales and I am familiar with all its different aspects that make the village what it is. I also grew up in a family that is familiar with building and development.
Boards/Commissions/Committee Application

Name: J O H N R. M C C A N D L E S S  
Date: 4/3/18

Mailing Address:  
Street Address:  

Phone Numbers:  
Home: 
Office: 
Mobile/Cell: 

E-Mail Address:  

For which Board are you volunteering? PLANNING & ZONING COMMISSION

Briefly state your reason(s) for wanting to serve on this Board or Commission.

TO CONTRIBUTE TO THE COMMUNITY IN WAYS THAT ENSURE THE CONTINUATION OF THE RURAL/AGRICULTURAL LIFESTYLE WHILE ADDRESSING THE CHALLENGES Brought ON BY GROWTH AND THE ASPIRATIONS OF VILLAGE RESIDENTS.

Briefly state your understanding of the key issue(s) facing this Board or Commission.

THE KEY ISSUE FOR THE PLANNING & ZONING COMMISSION IS ENSURING THAT ORDINANCES ESTABLISHED BY THE VILLAGE COUNCIL FOR LAND USE ARE APPLIED IN A CONSISTENT AND EQUITABLE MANNER.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

FORMER HIGH SCHOOL PRINCIPAL WITH TRAINING AND EXPERIENCE IN COLLABORATIVE LEADERSHIP AND DECISION MAKING EXPERIENCE AS A YOUNG MAN IN CIVIL DRAFTING AND SURVEYING BUILDER OF TWO ADORNE HOUSES

Please use reverse side of paper for additional space if needed.
VILLAGE OF CORRALES

Boards/Commissions/Committee Application

Name: Sam Thompson  Date: 3/26/18

Mailing Address: ___________________________

Street Address: ___________________________

Phone Numbers: 

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<th>Home:</th>
<th>Office:</th>
<th>Mobile/Cell:</th>
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E-Mail Address: ________________________

For which Board are you volunteering? Planning & Zoning

Briefly state your reason(s) for wanting to serve on this Board or Commission.

I withdrew from the Commission because of family health issues. Fortunately those issues are no longer a concern and I would like to make a contribution on this commission.

Briefly state your understanding of the key issue(s) facing this Board or Commission.

Confusing ordinances. I believe the land use Ordinances need to be revised with the goal of making them easier to understand. I believe that we need to revisit HOCs with a priority on ensuring public safety and fairness for Village businesses.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

I have previously served on both Corrales and Sandia County P+Z Commissions. In addition, I worked for the NM Attorney General's Office for 10 years.

Please use reverse side of paper for additional space if needed.
**VILLAGE OF CORRALES**

**Boards/Commissions/Committee Application**

<table>
<thead>
<tr>
<th>Name: Michele Anderson</th>
<th>Date: 23 Apr 2018</th>
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<tr>
<td>Mailing Address:</td>
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For which Board are you volunteering? [ ] Planning, Zoning

**Briefly state your reason(s) for wanting to serve on this Board or Commission.**

RETURNING TO PROVIDE ASSISTANCE WITH PLANS, PLOTS, SURVEY DATA, DESIGN, AND OTHER ISSUES WITH SUBMISSIONS.

**Briefly state your understanding of the key issue(s) facing this Board or Commission.**

CONTINUING ISSUES WITH PLANNING, DEVELOPMENT, REGULATIONS WHILE WORKING WITH THE PUBLIC.

**Please list any experience that would be pertinent to your appointment to this Board/Commission.**

7 YRS ON P&Z COMMISSION
MS DEGREE IN CIVIL ENGINEERING
CURRENTLY PHD STUDENT (UNM)

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</table>
Name: Joan Hashimoto  
Mailing Address:  
Street Address:  
Phone Numbers:  
  Home:  
  Office:  
  Mobile/Cell:  
E-Mail Address:  
For which Board are you volunteering? Bosque Advisory Commission

Briefly state your reason(s) for wanting to serve on this Board or Commission.
As a 38 year resident of Corrales I see the bosque as an important nature preserve and multi-use area. I would like to see it continue in these veins.

Briefly state your understanding of the key issue(s) facing this Board or Commission.
Dealing with climate change and river flows and how they affect the flora and fauna of the bosque, 
Minimizing fire threat as the climate warms.

Please list any experience that would be pertinent to your appointment to this Board/Commission.
I have served on this commission previously and was secretary for over one year. During that period notes were kept and transmitted to clerk in timely manner.

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Mayor's Initials:  
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Renewal:  
Date of Confirmation:  

Revised August 10, 2005 2:56 PM
Addendum to Application for Bosque Advisory Commission

Question #3

Experience pertinent to appointment

I walk in the bosque daily. I have served on the volunteer bosque fire patrol for at least the past 8 years.

This (2018) spring and summer I am assisting an expert in raptor nest surveys in the south Corrales bosque between Alameda and Dixon Rd. This surveillance is done weekly.

RECEIVED
APR 10 2018

Village of Corrales
Name: Timothy J Gonzales
Date: 4/3/2018

Mailing Address:__________________________

Street Address:__________________________

Phone Numbers: Home:__________________________
Office: N/A
Mobile/Cell: ____________________________

E-Mail Address:__________________________

For which Board are you volunteering? Bosque Commission

Briefly state your reason(s) for wanting to serve on this Board or Commission.

I wish to give back to my community and feel that I can have a positive impact serving on this board/commission.

Briefly state your understanding of the key issue(s) facing this Board or Commission.

I understand the ecosystem, and the need to protect our native species, along with how our local community interact with our bosque.

Please list any experience that would be pertinent to your appointment to this Board/Commission.

Volunteered at the Museum of Natural History & Science for 3 Yrs. Worked for the Corrales Fire Dept. for 3 Yrs. Attended UNM for Biology & returning to school for Environmental Sciences

Please use reverse side of paper for additional space if needed.

Initial Application: ☐ Renewal: ☐
Mayor's Initials: _________________________ Date of Confirmation: _________________________

Received By: ________________________

OFFICE USE ONLY

Date Application Received: ________________________

Term Expires: ________________________

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